

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-B		Agency Number: 124							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
TOTAL BY EXPENSE ORGS		578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
PERSONAL SERVICES	0100	567,758	656,888	91,381	0	748,269	0	748,269	748,269
SUPPORTIVE SERVICES	0200	9,360	21,179	0	0	21,179	3,000	24,179	24,179
CENT.SERV./DATA SERV.	0400	80	720	0	0	720	0	720	720
CONTRACTUAL SERVICES	0900	1,368	12,000	0	0	12,000	0	12,000	12,000
TOTAL BY OBJECT SERIES		578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
GENERAL FUND	G	578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
TOTAL BY FUNDS		578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

AGENCY FUNCTIONS:

Authority: Wyoming Statutes §§ 5-3-101 through 5-3-111 and 5-3-401 through 5-3-410.

Judicial District 3 is comprised of Sweetwater, Uinta and Lincoln Counties. Judicial District 3B operates in Sweetwater County. The Court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Wyoming Statutes §§ 5-3-404 through 5-3-407 provide that the court reporter furnish the court with transcripts of certain court proceedings. Wyoming Statute §5-3-407 provides that all fees for said transcripts shall be paid out of the state treasury.

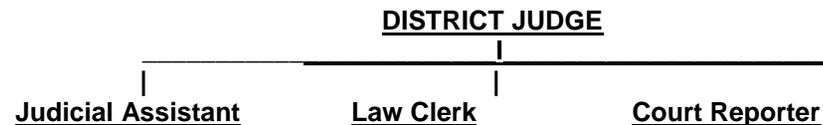
Revenue is generated by collection of reporting fees in civil matters, pursuant to §5-3-410. All reporting fees are deposited in the General Fund.

AGENCY PRIORITIES:

The fundamental priority of the District Courts is to render the best possible judicature for their constituents.

All of the following categories are necessary to provide the public with the best possible service and to ensure that the goals and objectives of judicial district 3B may be reached.

The staff of Judicial District 3B is as follows:



Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (7) appeals from circuit and municipal courts, and (8) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

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STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$748,269 .

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Third Judicial District. Standard budget request \$21,179.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0430 represents an estimate based on the Department of Administration and Information – Accounting Division CTD for 2007-2008 biennium. Standard budget request \$720.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$12,000.

Total Standard Budget Request \$782,168

EXCEPTION BUDGET REQUEST

\$3,000 – Data Processing and other Computer Equipment 0242: We are requesting \$3,000 to purchase a laptop, docking station, a monitor, and software for the Judge. The current equipment and software was purchased in 2000.

Total Exception Budget Request \$3,000

Total Agency Budget Request \$ 785,168

Agency Name: JUDICIAL DISTRICT 3-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				Wyoming On-Line Financial System Code			
1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
Code									
							AGY 124 AORG 0100 EORG 0101 FUND 001		APPR UNIT 101
EXPENDITURES									
SALARIES-SET BY LAW	0101	191,673	200,000	12,200	0	212,200	0	212,200	212,200
SALARIES CLASSIFIED	0103	267,488	306,534	22,654	0	329,188	0	329,188	329,188
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	108,597	150,354	39,212	0	189,566	0	189,566	189,566
EXTERNAL COST ADJ - SALARIES	0198	0	0	14,298	0	14,298	0	14,298	14,298
EXTERNAL COST ADJ - BENEFITS	0199	0	0	3,017	0	3,017	0	3,017	3,017
PERSONAL SERVICES	0100	567,758	656,888	91,381	0	748,269	0	748,269	748,269
EQUIPMENT REP & MNTC	0202	749	1,440	0	0	1,440	0	1,440	1,440
UTILITIES	0203	0	0	0	0	0	0	0	0
COMMUNICATION	0204	704	2,682	0	0	2,682	0	2,682	2,682
DUES-LICENSES-REGIST	0207	235	2,093	0	0	2,093	0	2,093	2,093
DATA PROCESSING	0209	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	20	72	0	0	72	0	72	72
TRAVEL IN STATE	0221	2,216	4,190	0	0	4,190	0	4,190	4,190
TRAVEL OUT OF STATE	0222	0	1,500	0	0	1,500	0	1,500	1,500
OFFICE SUPPL-PRINTING	0231	1,744	3,730	0	0	3,730	0	3,730	3,730
EDUCA-RECREATNL SUPP	0236	2,019	5,472	0	0	5,472	0	5,472	5,472
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	1,573	0	0	0	0	3,000	3,000	3,000
INSURANCE-BOND PREMS	0254	100	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	9,360	21,179	0	0	21,179	3,000	24,179	24,179
CENTRAL-SER DATA-SER	0410	80	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	720	0	0	720	0	720	720
CENT. SERV./DATA SERV.	0400	80	720	0	0	720	0	720	720
PROFESSIONAL FEES	0901	1,368	12,000	0	0	12,000	0	12,000	12,000
ENVIRONMENTAL SERV. OTHER	0907	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,368	12,000	0	0	12,000	0	12,000	12,000
EXPENDITURE TOTALS		578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
MEANS OF FUNDING									
GENERAL FUND	1001	578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
GENERAL FUND	G	578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
TOTAL FUNDING		578,566	690,787	91,381	0	782,168	3,000	785,168	785,168
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4