

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	608,086	727,372	31,953	0	759,325	0	759,325	759,325
TOTAL BY EXPENSE ORGS		608,086	727,372	31,953	0	759,325	0	759,325	759,325
PERSONAL SERVICES	0100	566,441	660,046	31,938	0	691,984	0	691,984	691,984
SUPPORTIVE SERVICES	0200	28,035	44,879	0	0	44,879	0	44,879	44,879
CENT.SERV./DATA SERV.	0400	6,023	6,812	15	0	6,827	0	6,827	6,827
CONTRACTUAL SERVICES	0900	7,587	15,635	0	0	15,635	0	15,635	15,635
TOTAL BY OBJECT SERIES		608,086	727,372	31,953	0	759,325	0	759,325	759,325
GENERAL FUND	G	608,086	727,372	31,953	0	759,325	0	759,325	759,325
TOTAL BY FUNDS		608,086	727,372	31,953	0	759,325	0	759,325	759,325
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 4 (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

FUNCTIONS OF THE DISTRICT COURT

JUDICIAL DISTRICT #4 (SHERIDAN AND JOHNSON COUNTIES)

THIS IS THE ONLY JUDICIAL DISTRICT IN WYOMING THAT EMPLOYS ONE DISTRICT COURT JUDGE.

The District has a population of around 35,000.

The responsibilities of all District Courts are diverse: felony criminal cases / civil cases involving claims for more than \$7,000.00 / juvenile court / all divorces and domestic relations / probate / involuntary commitments / appeals from circuit courts, city courts and many administrative agencies / all child support enforcement / adoptions / guardianships and conservatorships.

STATUTES

Wyoming Statutes 5-3-101, et al cover District Court operations generally.

SOURCE OF FUNDING

General Fund 001-101-1001-G

REVENUE GENERATED

The only revenue comes from statutory court reporter fees averaging approximately \$1,100.00 per year.

FEDERAL OR OTHER FUNDING

This District receives neither federal nor County funding.

ORGANIZATIONAL CHART

- Judge
- Judicial Assistant (secretarial as well as scheduling, office administration)
- Court Reporter
- Law Clerk

Agency Name: Judicial District 4 (Sheridan)	Agency Number: 126
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STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$691,984 .

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sheridan and Johnson Counties. Standard budget request \$44,879.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0420 and 0430 represent estimates based on the Department of Administration and Information – Accounting Division CTD for 2007-2008 biennium. Standard budget request \$6,827.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$15,635.

Total Standard Budget Request \$759,325

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$759,325

Agency Name: JUDICIAL DISTRICT 4		Wyoming On-Line Financial System Code				APPR UNIT			
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND	101			
Expense Org. Name: ADMINISTRATION		126	0100	0101	001	101			
1		Ch. 17 Base to Standard Reconciliation							
Description	Code	2 Actual Expenditures 2003-2004	3 Base Budget	4 Budget Division or Agency Adj's to Base	5 Agency Net to Zero/Other Changes	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	9 District Judge's Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	191,673	200,000	12,200	0	212,200	0	212,200	212,200
SALARIES CLASSIFIED	0103	266,445	300,534	4,556	0	305,090	0	305,090	305,090
EMPLOYER PD BENEFITS	0105	108,323	159,512	-967	0	158,545	0	158,545	158,545
EXTERNAL COST ADJ - SALARIES	0198	0	0	13,336	0	13,336	0	13,336	13,336
EXTERNAL COST ADJ - BENEFITS	0199	0	0	2,813	0	2,813	0	2,813	2,813
PERSONAL SERVICES	0100	566,441	660,046	31,938	0	691,984	0	691,984	691,984
EQUIPMENT REP & MNTC	0202	195	4,835	0	0	4,835	0	4,835	4,835
UTILITIES	0203	0	0	0	0	0	0	0	0
COMMUNICATION	0204	1,154	5,972	0	0	5,972	0	5,972	5,972
DUES-LICENSES-REGIST	0207	1,270	1,440	0	0	1,440	0	1,440	1,440
DATA PROCESSING	0209	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0
TRAVEL IN STATE	0221	4,617	8,916	0	0	8,916	0	8,916	8,916
TRAVEL OUT OF STATE	0222	1,425	2,400	0	0	2,400	0	2,400	2,400
OFFICE SUPPL-PRINTING	0231	2,506	9,796	0	0	9,796	0	9,796	9,796
EDUCA-RECREATNL SUPP	0236	14,662	11,520	0	0	11,520	0	11,520	11,520
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	141	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	2,065	0	0	0	0	0	0	0
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0	0	0	0
EDUCATION-RECRE-TECH	0246	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	28,035	44,879	0	0	44,879	0	44,879	44,879
CENTRAL-SER DATA-SER	0410	171	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	5,852	6,092	15	0	6,107	0	6,107	6,107
EQUIPMENT SERVICE CENTER	0430	0	720	0	0	720	0	720	720
CENT. SERV./DATA SERV.	0400	6,023	6,812	15	0	6,827	0	6,827	6,827
PROFESSIONAL FEES	0901	7,587	15,635	0	0	15,635	0	15,635	15,635
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	7,587	15,635	0	0	15,635	0	15,635	15,635
EXPENDITURE TOTALS		608,086	727,372	31,953	0	759,325	0	759,325	759,325
MEANS OF FUNDING									
GENERAL FUND	1001	608,086	727,372	31,953	0	759,325	0	759,325	759,325
GENERAL FUND	G	608,086	727,372	31,953	0	759,325	0	759,325	759,325
TOTAL FUNDING		608,086	727,372	31,953	0	759,325	0	759,325	759,325
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4