

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	0	277,047	333,502	0	610,549	83,356	693,905	693,905
TOTAL BY EXPENSE ORGS		0	277,047	333,502	0	610,549	83,356	693,905	693,905
PERSONAL SERVICES	0100	0	237,127	318,382	0	555,509	80,656	636,165	636,165
SUPPORTIVE SERVICES	0200	0	31,820	7,020	0	38,840	2,700	41,540	41,540
CENT.SERV./DATA SERV.	0400	0	600	600	0	1,200	0	1,200	1,200
CONTRACTUAL SERVICES	0900	0	7,500	7,500	0	15,000	0	15,000	15,000
TOTAL BY OBJECT SERIES		0	277,047	333,502	0	610,549	83,356	693,905	693,905
GENERAL FUND	G	0	277,047	333,502	0	610,549	83,356	693,905	693,905
TOTAL BY FUNDS		0	277,047	333,502	0	610,549	83,356	693,905	693,905
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	1	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

JUDICIAL DISTRICT 6A DEFINED:

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Dan R. Price II (6A), Judge John R. Perry (6B), and Judge Nick Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. These judges also help out in other counties upon request.

W.S. 1977 DISTRICT COURT IN GENERAL ARTICLE I

- 5-3-101 Judicial district enumerated; terms of court.
- 5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*
- 5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.
- 5-3-104 Opening day in case of legal holiday.
- 5-3-105 Simultaneous terms in same district; calling judge from another district.
- 5-3-106 Judges to hold court for each other.
- 5-3-107 Assignment of action or retired judge to another district.
- 5-3-108 Expense of judges while action on supreme bench.
- 5-3-109 Expenses of judges when action in another district.
- 5-3-110 Seal of the district court.
- 5-3-111 County law library.
- 5-3-401 Office created; appointment; term.
- 5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.
- 5-3-403 Duties generally; oath; furnishing transcripts, *etc.*
- 5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.
- 5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.
- 5-3-406 Same; original and copy of transcript to be furnished when required by order.
- 5-3-407 Same; payment of fees; form and contents of certificate.
- 5-3-408 Bond.
- 5-3-409 Duty as judge's stenographer.
- 5-3-410 Fees for civil and criminal cases; collection; to be paid into state treasury; taxing as costs; liability of reporter for collection; fees for transcript, records, *etc.*

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, and Sections 5-3-101 through 5-3-504 of the Wyoming Statutes, 1977 Republished Edition established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
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The district court for the sixth district handles 1) all litigation involving civil claims over \$7,000 in Campbell County and over \$1,000 in Crook and Weston Counties; 2) all felony cases (over \$1,000 fine and 12 months incarceration) in Campbell County and all felonies and high misdemeanor cases (over \$750 fine and six months incarceration) in Crook and Weston Counties; 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; and 8) agency review (A.P.A.).

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402) and a judicial assistant. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with six probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the clerk of court (staff of ten persons).

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$555,509.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties. Standard budget request \$38,840.

400 Series – Central Services: The 400 series funds are used to provide telecommunications and hardware/software support from the Department of Administration and Information. Standard budget request \$1,200.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. Standard budget request \$15,000.

Total Standard Budget Request \$610,549

EXCEPTION BUDGET REQUEST NARRATIVE

\$56,000 – Salaries Classified 0103: The District Court is requesting \$56,000 and one full-time receptionist position. This position will be responsible for all incoming calls, handle inquiries that can be taken care of without advancing the call to a particular judge's chambers (redirecting calls to correct office other than district court, informing callers of court dates, times, locations, etc.), greets all persons entering the district court offices (litigants, attorneys, persons delivering documents from law offices, persons who need to be referred to another office in courthouse) and records that parties to impending proceedings have checked in (directs them to appropriate courtroom). By having a receptionist to handle the public, it will allow the Judicial Assistant to more efficiently do their job of scheduling hearings and trials, handling correspondence and legal opinions that need to be typed for the judge, and making appointments for lawyers with the judge. (\$56,000/2 = \$28,000 annual salary)

\$24,656 – Employer Paid Benefits 0105: We are requesting \$24,656 to cover the cost of providing benefits to a full-time receptionist position.

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Expense Org. Name: Administration	EORG Number: 0101

\$1,200 – Office Equipment 0241: We are requesting \$1,200 to replace a fax machine to be shared by three judges in the Campbell County District Court. Estimates have been obtained.

\$1,500 – Computer Equipment 0242: We are requesting \$1,500 to purchase a network laser printer for the judge and staff to share. Estimates were obtained through the Technology staff of the Supreme Court.

Total Exception Budget Request \$83,356

Total Agency Budget Request \$693,905

Agency Name: JUDICIAL DISTRICT 6-C		Wyoming On-Line Financial System Code				APPR UNIT			
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND	101			
Expense Org. Name: ADMINISTRATION		140	0100	0101	001	101			
1		Ch. 17 Base to Standard Reconciliation			6	7	8	9	
Description	Code	2 Actual Expenditures 2003-2004	3 Base Budget	4 Budget Division or Agency Adj's to Base	5 Agency Net to Zero/Other Changes	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	9 District Judge's Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	0	106,100	106,100	0	212,200	0	212,200	212,200
SALARIES CLASSIFIED	0103	0	102,353	108,353	0	210,706	56,000	266,706	266,706
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	28,674	92,694	0	121,368	24,656	146,024	146,024
EXTERNAL COST ADJ - SALARIES	0198	0	0	9,278	0	9,278	0	9,278	9,278
EXTERNAL COST ADJ - BENEFITS	0199	0	0	1,957	0	1,957	0	1,957	1,957
PERSONAL SERVICES	0100	0	237,127	318,382	0	555,509	80,656	636,165	636,165
EQUIPMENT REP & MNTC	0202	0	1,200	1,200	0	2,400	0	2,400	2,400
UTILITIES	0203	0	400	400	0	800	0	800	800
COMMUNICATION	0204	0	3,750	3,750	0	7,500	0	7,500	7,500
DUES-LICENSES-REGIST	0207	0	2,500	2,500	0	5,000	0	5,000	5,000
ADVERTISEMENT-PROMO	0208	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0
TRAVEL IN STATE	0221	0	5,160	5,160	0	10,320	0	10,320	10,320
TRAVEL OUT OF STATE	0222	0	1,500	1,500	0	3,000	0	3,000	3,000
OFFICE SUPPL-PRINTING	0231	0	2,460	2,460	0	4,920	0	4,920	4,920
EDUCA-RECREATNL SUPP	0236	0	2,000	2,000	0	4,000	0	4,000	4,000
SOFT GOODS&HOUSEKPNG	0237	0	450	450	0	900	0	900	900
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	4,000	-4,000	0	0	1,200	1,200	1,200
DP REPRODUCT OTHER EQUI	0242	0	8,400	-8,400	0	0	1,500	1,500	1,500
INSURANCE-BOND PREMS	0254	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	31,820	7,020	0	38,840	2,700	41,540	41,540
CENTRAL-SER DATA-SER	0410	0	240	240	0	480	0	480	480
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	360	360	0	720	0	720	720
CENT. SERV./DATA SERV.	0400	0	600	600	0	1,200	0	1,200	1,200
PROFESSIONAL FEES	0901	0	7,500	7,500	0	15,000	0	15,000	15,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	7,500	7,500	0	15,000	0	15,000	15,000
EXPENDITURE TOTALS		0	277,047	333,502	0	610,549	83,356	693,905	693,905
MEANS OF FUNDING									
GENERAL FUND	1001	0	277,047	333,502	0	610,549	83,356	693,905	693,905
GENERAL FUND	G	0	277,047	333,502	0	610,549	83,356	693,905	693,905
TOTAL FUNDING		0	277,047	333,502	0	610,549	83,356	693,905	693,905
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	1	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4
TOTAL AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4