



STATE OF WYOMING

2009-2010

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1A 120

Agency Name and Number

Submitted by:

Signature

Name

Edward L. Grant

Title

Judge, 1st Judicial District

Person(s) responsible for the preparation of this budget:

Edward L. Grant, Judge

Louise A. Anderson, Judicial Assist.

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2005-2006	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	622,810	718,196	75,811	0	794,007	0	794,007	794,007
TOTAL BY EXPENSE ORGS		622,810	718,196	75,811	0	794,007	0	794,007	794,007
PERSONAL SERVICES	0100	597,638	676,877	75,571	0	752,448	0	752,448	752,448
SUPPORTIVE SERVICES	0200	23,962	31,449	0	0	31,449	0	31,449	31,449
CENT.SERV./DATA SERV.	0400	710	720	240	0	960	0	960	960
CONTRACTUAL SERVICES	0900	500	9,150	0	0	9,150	0	9,150	9,150
TOTAL BY OBJECT SERIES		622,810	718,196	75,811	0	794,007	0	794,007	794,007
GENERAL FUND	G	622,810	718,196	75,811	0	794,007	0	794,007	794,007
TOTAL BY FUNDS		622,810	718,196	75,811	0	794,007	0	794,007	794,007
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	0	3	3
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

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Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk is utilized by three Judges in the First Judicial District. Salary and employer-paid benefits are shared equally in two of the three budgets. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, each Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judges in keeping up with the caseload.

Revenue is generated by collection of statutory reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a part-time law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. The Judge authorized salary adjustments for his staff after July 31, 2007 cut off date and he specifically requested that the Standard Budget reflect those adjustments. Standard budget request \$752,448.

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County. Standard budget request \$31,449.

400 Series – Central Services: The 400 series funds are used for hardware/software support with the Department of Administration and Information. 0430 represents an increase based on the Department of Administration and Information – Accounting Division CTD estimates for the next biennium. Standard budget request \$960.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$9,150.

Total Standard Budget Request \$794,007

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$794,007

Agency Name: JUDICIAL DISTRICT 1-A		Wyoming On-Line Financial System Code						
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND	APPR UNIT		
Expense Org. Name: ADMINISTRATION		120	0100	0101	001	101		
1		Ch. 17 Base to Standard Reconciliation			6		9	
Description		2	3	4	5	7	8	9
Code		Actual Expenditures 2005-2006	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
Code		2005-2006			Col. 3+4+5			
EXPENDITURES								
SALARIES-SET BY LAW	0101	207,600	212,200	15,000	0	227,200	227,200	227,200
SALARIES CLASSIFIED	0103	245,442	241,059	12,145	0	253,204	253,204	253,204
SALARIES OTHER	0104	0	43,416	11,444	0	54,860	54,860	54,860
EMPLOYER PD BENEFITS	0105	144,596	180,202	24,103	0	204,305	204,305	204,305
EXTERNAL COST ADJ - SALARIES	0198	0	0	10,663	0	10,663	10,663	10,663
EXTERNAL COST ADJ - BENEFITS	0199	0	0	2,216	0	2,216	2,216	2,216
PERSONAL SERVICES	0100	597,638	676,877	75,571	0	752,448	752,448	752,448
EQUIPMENT REP & MNTC	0202	626	2,408	0	0	2,408	2,408	2,408
UTILITIES	0203	867	0	0	0	0	0	0
COMMUNICATION	0204	3,388	8,133	0	0	8,133	8,133	8,133
DUES-LICENSES-REGIST	0207	508	1,925	0	0	1,925	1,925	1,925
DATA PROCESSING	0209	0	482	0	0	482	482	482
MISCELLANEOUS	0210	0	136	0	0	136	136	136
TRAVEL IN STATE	0221	3,605	3,540	0	0	3,540	3,540	3,540
TRAVEL OUT OF STATE	0222	0	2,410	0	0	2,410	2,410	2,410
OFFICE SUPPL-PRINTING	0231	5,419	2,892	0	0	2,892	2,892	2,892
EDUCA-RECREATNL SUPP	0236	4,619	9,126	0	0	9,126	9,126	9,126
SOFT GOODS&HOUSEKPNG	0237	0	397	0	0	397	397	397
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	1,683	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	2,622	0	0	0	0	0	0
MAINTENANCE EXTERNAL	0292	626	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	23,962	31,449	0	0	31,449	31,449	31,449
CENTRAL-SER DATA-SER	0410	710	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	720	240	0	960	960	960
CENT. SERV./DATA SERV.	0400	710	720	240	0	960	960	960
PROFESSIONAL FEES	0901	500	9,150	0	0	9,150	9,150	9,150
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	500	9,150	0	0	9,150	9,150	9,150
EXPENDITURE TOTALS		622,810	718,196	75,811	0	794,007	794,007	794,007
MEANS OF FUNDING								
GENERAL FUND	1001	622,810	718,196	75,811	0	794,007	794,007	794,007
GENERAL FUND	G	622,810	718,196	75,811	0	794,007	794,007	794,007
TOTAL FUNDING		622,810	718,196	75,811	0	794,007	794,007	794,007
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	3	3
PART TIME EMPLOYEE COUNT		0	1	0	0	1	1	1
AUTHORIZED EMPLOYEES		0	4	0	0	4	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	4	4