



STATE OF WYOMING

2009-2010

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2B 123

Agency Name and Number

Submitted by:

Signature

Name

Title

Jeffrey A. Donnell

Jeffrey A. Donnell

District Judge

Person(s) responsible for the preparation of this budget:

Stephanie S. Scott

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-B		Agency Number: 123						
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2005-2006	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
TOTAL BY EXPENSE ORGS	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
PERSONAL SERVICES 0100	605,904	736,950	115,979	0	852,929	0	852,929	852,929
SUPPORTIVE SERVICES 0200	33,920	55,177	-15,694	3,061	42,544	5,695	48,239	48,239
CENT.SERV./DATA SERV. 0400	1,834	3,781	240	-3,061	960	0	960	960
CONTRACTUAL SERVICES 0900	8,637	15,125	0	0	15,125	0	15,125	15,125
TOTAL BY OBJECT SERIES	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
GENERAL FUND G	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
TOTAL BY FUNDS	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 2B (Laramie)	Agency Number: 123
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2B is located in Laramie, Wyoming and provides judicial services to Albany County.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$852,929.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Albany County. Standard budget request \$42,544.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0430 represents an estimates based on the Department of Administration and Information – Accounting Division for the next biennium. Standard budget request \$960.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$15,125.

Total Standard Budget Request \$911,558

Agency Name: Judicial District 2B (Laramie)	Agency Number: 123
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXCEPTION BUDGET REQUEST NARRATIVE

\$1,500 – Out of State Travel 0222: We are requesting \$1,500 for Out of State Travel to attend the National Association of Court Managers Conference. The purpose of traveling to this conference is to meet with and participate at seminars that would be beneficial to developing this Court’s technology. This conference provides the tools, information and contacts in order to make the best decisions to facilitate courtroom technology.

\$4,195 – Office Equipment – Furnishings 0241: a position was added to the Albany/Carbon County district court for a law clerk to assist Judges in Judicial District 2A and 2B with research, writing, drafting, bench and jury trials, etc. The law clerk is based in the Albany County District Courthouse. Presently the work station consists of a very dated hand-me-down desk, conference table and chair that are neither ergonomic nor user friendly. We are requesting \$2,995 to purchase a new work station and office chair for the law clerk. THIS IS A ONE TIME REQUEST.

The Judges’ chair on the bench in the Albany county district courtroom needs replaced. The existing chair leans forward, does not fit correctly, is uncomfortable, and simply is not ergonomically adequate particularly for lengthy trials. We are requesting \$1,200 to purchase a new chair for the Judge. THIS IS A ONE TIME REQUEST.

Total Exception Budget Request \$5,695

Total Agency Budget Request \$917,253

Agency Name: JUDICIAL DISTRICT 2-B		Wyoming On-Line Financial System Code							
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND	APPR UNIT			
Expense Org. Name: ADMINISTRATION		123	0100	0101	001	101			
		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2005-2006	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	207,600	212,200	15,000	0	227,200	0	227,200	227,200
SALARIES CLASSIFIED	0103	252,814	278,719	91,967	0	370,686	0	370,686	370,686
SALARIES OTHER	0104	0	51,500	-51,500	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	145,490	194,531	44,216	0	238,747	0	238,747	238,747
EXTERNAL COST ADJ - SALARIES	0198	0	0	13,492	0	13,492	0	13,492	13,492
EXTERNAL COST ADJ - BENEFITS	0199	0	0	2,804	0	2,804	0	2,804	2,804
PERSONAL SERVICES	0100	605,904	736,950	115,979	0	852,929	0	852,929	852,929
EQUIPMENT REP & MNTC	0202	368	4,480	0	0	4,480	0	4,480	4,480
UTILITIES	0203	1,495	0	0	0	0	0	0	0
COMMUNICATION	0204	3,547	7,189	0	3,061	10,250	0	10,250	10,250
DUES-LICENSES-REGIST	0207	2,791	2,305	0	0	2,305	0	2,305	2,305
DATA PROCESSING	0209	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	20	0	0	0	0	0	0	0
TRAVEL IN STATE	0221	7,051	8,541	0	0	8,541	0	8,541	8,541
TRAVEL OUT OF STATE	0222	816	3,168	0	0	3,168	1,500	4,668	4,668
OFFICE SUPPL-PRINTING	0231	7,083	10,500	0	0	10,500	0	10,500	10,500
EDUCA-RECREATNL SUPP	0236	346	2,724	0	0	2,724	0	2,724	2,724
SOFT GOODS&HOUSEKPNG	0237	375	576	0	0	576	0	576	576
OTH REPAIR-MAINT SUP	0239	319	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	2,828	2,500	-2,500	0	0	4,195	4,195	4,195
DP REPRODUCT OTHER EQ	0242	4,993	13,194	-13,194	0	0	0	0	0
EQUIPMENT RENTAL	0252	1,889	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	33,920	55,177	-15,694	3,061	42,544	5,695	48,239	48,239
CENTRAL-SER DATA-SER	0410	660	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	1,174	3,061	0	-3,061	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	720	240	0	960	0	960	960
CENT. SERV./DATA SERV.	0400	1,834	3,781	240	-3,061	960	0	960	960
PROFESSIONAL FEES	0901	8,637	15,125	0	0	15,125	0	15,125	15,125
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	8,637	15,125	0	0	15,125	0	15,125	15,125
EXPENDITURE TOTALS		650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
MEANS OF FUNDING									
GENERAL FUND	1001	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
GENERAL FUND	G	650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
TOTAL FUNDING		650,295	811,033	100,525	0	911,558	5,695	917,253	917,253
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4