



STATE OF WYOMING

2009-2010

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3A 125

Agency Name and Number

Submitted by:

Signature

Handwritten signature of Dennis L. Sanderson in black ink.

Name

Dennis L. Sanderson

Title

District Judge

Person(s) responsible for the preparation of this budget:

Dennis L. Sanderson, District Judge

Kerri M. Bumgardner, Judicial Assistant

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-A		Agency Number: 125							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2005-2006	Base Budget	Adjustment to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
TOTAL BY EXPENSE ORGS		668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
PERSONAL SERVICES	0100	624,034	712,044	115,177	0	827,221	0	827,221	827,221
SUPPORTIVE SERVICES	0200	31,043	39,635	0	0	39,635	6,500	46,135	46,135
CENT.SERV./DATA SERV.	0400	710	720	240	0	960	0	960	960
CONTRACTUAL SERVICES	0900	12,235	26,669	0	0	26,669	0	26,669	26,669
TOTAL BY OBJECT SERIES		668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
GENERAL FUND	G	668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
TOTAL BY FUNDS		668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 3A (Evanston)	Agency Number: 125
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXPENSE ORGANIZATION OVERVIEW.

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily. Judicial District 3 comprises Lincoln, Sweetwater and Uinta Counties, with Judicial District 3A operating a traveling court between Lincoln and Uinta Counties.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (8) appeals from circuit and municipal courts, and (9) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

CONSEQUENCES OF INADEQUATE FUNDING: The required and necessary judicial and administrative services could not be provided to and/or on behalf of the public by this judicial district.

Agency Name: Judicial District 3A (Evanston)	Agency Number: 125
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$827,221.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Third Judicial District. Standard budget request \$39,635.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0430 represents an estimate based on the Department of Administration and Information – Accounting Division CTD for the next biennium. Standard budget request \$960.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$26,669.

Total Standard Budget Request \$894,485

EXCEPTION BUDGET REQUEST

\$1,000 – Dues-Licenses-Registrations 0207: We are requesting \$1,000 to cover the increased cost for dues and registrations when attending training seminars.

\$2,500 – Office Supplies and Printing 0231: We are requesting \$2,500 cover the increased cost of office supplies and printing charges of court forms.

\$3,000 – Educational-Recreational Supplies 0236: We are requesting \$3,000 for the Biennium to cover the increased cost of legal publications.

Total Exception Budget Request \$6,500

Total Agency Budget Request \$900,985

Agency Name: JUDICIAL DISTRICT 3-A		Wyoming On-Line Financial System Code							APPR UNIT
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND				
Expense Org. Name: ADMINISTRATION		125	0100	0101	001	101			
		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2005-2006	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	207,600	212,200	15,000	0	227,200	0	227,200	227,200
SALARIES CLASSIFIED	0103	258,377	310,760	43,722	0	354,482	0	354,482	354,482
EMPLOYER PD BENEFITS	0105	158,057	189,084	40,958	0	230,042	0	230,042	230,042
EXTERNAL COST ADJ - SALARIES	0198	0	0	12,831	0	12,831	0	12,831	12,831
EXTERNAL COST ADJ - BENEFITS	0199	0	0	2,666	0	2,666	0	2,666	2,666
PERSONAL SERVICES	0100	624,034	712,044	115,177	0	827,221	0	827,221	827,221
EQUIPMENT REP & MNTC	0202	0	2,600	0	0	2,600	0	2,600	2,600
UTILITIES	0203	577	0	0	0	0	0	0	0
COMMUNICATION	0204	421	5,004	0	0	5,004	0	5,004	5,004
DUES-LICENSES-REGIST	0207	1,325	1,500	0	0	1,500	1,000	2,500	2,500
ADVERTISING-PROMOT	0208	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	19	0	0	0	0	0	0	0
TRAVEL IN STATE	0221	12,975	18,021	0	0	18,021	0	18,021	18,021
TRAVEL OUT OF STATE	0222	748	3,500	0	0	3,500	0	3,500	3,500
HOST EXP REIMBURSEMENT	0227	0	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	4,568	6,612	0	0	6,612	2,500	9,112	9,112
EDUCA-RECREATNL SUPP	0236	3,762	2,170	0	0	2,170	3,000	5,170	5,170
SOFT GOODS&HOUSEKPNG	0237	0	228	0	0	228	0	228	228
OFFICE EQUIP-FURNISH	0241	4,360	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	2,287	0	0	0	0	0	0	0
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0	0	0	0
CENT-SER-OFF-MCH-REP	0291	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	31,043	39,635	0	0	39,635	6,500	46,135	46,135
CENTRAL-SER DATA-SER	0410	710	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	720	240	0	960	0	960	960
CENT. SERV./DATA SERV.	0400	710	720	240	0	960	0	960	960
PROFESSIONAL FEES	0901	12,235	26,669	0	0	26,669	0	26,669	26,669
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	12,235	26,669	0	0	26,669	0	26,669	26,669
EXPENDITURE TOTALS		668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
MEANS OF FUNDING									
GENERAL FUND	1001	668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
GENERAL FUND	G	668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
TOTAL FUNDING		668,022	779,068	115,417	0	894,485	6,500	900,985	900,985
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4