



STATE OF WYOMING

2009-2010

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3B 124

Agency Name and Number

Submitted by:

Signature

Jere Ryckman

Name

Jere Ryckman

Title

District Judge

Person(s) responsible for the preparation of this budget:

Ellen Wilson, Judicial Assistant

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2005-2006	Base Budget	Adjustment to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
TOTAL BY EXPENSE ORGS		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
PERSONAL SERVICES 0100		608,827	748,269	49,633	0	797,902	0	797,902	797,902
SUPPORTIVE SERVICES 0200		11,491	24,179	-3,000	0	21,179	4,000	25,179	25,179
CENT.SERV./DATA SERV. 0400		660	720	240	0	960	0	960	960
CONTRACTUAL SERVICES 0900		982	12,000	0	0	12,000	0	12,000	12,000
TOTAL BY OBJECT SERIES		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
GENERAL FUND G		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
TOTAL BY FUNDS		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

AGENCY FUNCTIONS:

Authority: Wyoming Statutes §§ 5-3-101 through 5-3-111 and 5-3-401 through 5-3-410.

Judicial District 3 is comprised of Sweetwater, Uinta and Lincoln Counties. Judicial District 3B operates in Sweetwater County. The Court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Wyoming Statutes §§ 5-3-404 through 5-3-407 provide that the court reporter furnish the court with transcripts of certain court proceedings. Wyoming Statute §5-3-407 provides that all fees for said transcripts shall be paid out of the state treasury.

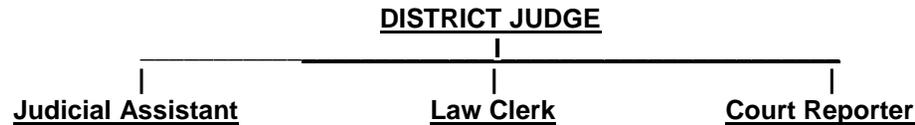
Revenue is generated by collection of reporting fees in civil matters, pursuant to §5-3-410. All reporting fees are deposited in the General Fund.

AGENCY PRIORITIES:

The fundamental priority of the District Courts is to render the best possible judicature for their constituents.

All of the following categories are necessary to provide the public with the best possible service and to ensure that the goals and objectives of judicial district 3B may be reached.

The staff of Judicial District 3B is as follows:



Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (7) appeals from circuit and municipal courts, and (8) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	AORG Number: 0100
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STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$797,902.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Third Judicial District. Standard budget request \$21,179.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0430 represents an estimate based on the Department of Administration and Information – Accounting Division CTD for the next biennium. Standard budget request \$960.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$12,000.

Total Standard Budget Request \$832,041

EXCEPTION BUDGET REQUEST

\$3,000 – In State Travel 0221: This increase is based on the increase in the mileage reimbursement, M&IE and lodging rates. The first half of the 2007-2008 Biennium we expended \$2,800 for travel. Much of this travel was at the lower mileage reimbursement rate. During the first half of the 2007-2008 Biennium we were only able to secure the assistance of a part-time law clerk. We now have a full-time law clerk who will be required to travel for training and continuing education. The additional travel for the law clerk and the increases in mileage reimbursement, M&IE and lodging rates all necessitate the requested funds.

\$1,000 – Office Supplies, Printing, Reproduction and Stationery 0231: We are requesting an increase of \$1,000 to cover the dramatic increase in the costs for paper, toner, and other office supplies.

Total Exception Budget Request \$4,000

Total Agency Budget Request \$836,041

Agency Name: JUDICIAL DISTRICT 3-B		Wyoming On-Line Financial System Code				APPR UNIT			
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND				
Expense Org. Name: ADMINISTRATION		124	0100	0101	001	101			
1		Ch. 17 Base to Standard Reconciliation			6		8		9
Description	Code	2 Actual Expenditures 2005-2006	3 Base Budget	4 Adjustments to Base	5 Agency Net to Zero/Other Changes	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	9 District Judge's Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	207,600	212,200	15,000	0	227,200	0	227,200	227,200
SALARIES CLASSIFIED	0103	276,056	343,486	32,716	0	376,202	0	376,202	376,202
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	125,171	192,583	-13,665	0	178,918	0	178,918	178,918
EXTERNAL COST ADJ - SALARIES	0198	0	0	12,901	0	12,901	0	12,901	12,901
EXTERNAL COST ADJ - BENEFITS	0199	0	0	2,681	0	2,681	0	2,681	2,681
PERSONAL SERVICES	0100	608,827	748,269	49,633	0	797,902	0	797,902	797,902
EQUIPMENT REP & MNTC	0202	63	1,440	0	0	1,440	0	1,440	1,440
UTILITIES	0203	0	0	0	0	0	0	0	0
COMMUNICATION	0204	1,418	2,682	0	0	2,682	0	2,682	2,682
DUES-LICENSES-REGIST	0207	85	2,093	0	0	2,093	0	2,093	2,093
DATA PROCESSING	0209	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	0	72	0	0	72	0	72	72
TRAVEL IN STATE	0221	3,015	4,190	0	0	4,190	3,000	7,190	7,190
TRAVEL OUT OF STATE	0222	0	1,500	0	0	1,500	0	1,500	1,500
OFFICE SUPPL-PRINTING	0231	3,066	3,730	0	0	3,730	1,000	4,730	4,730
EDUCA-RECREATNL SUPP	0236	2,607	5,472	0	0	5,472	0	5,472	5,472
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	1,237	3,000	-3,000	0	0	0	0	0
INSURANCE-BOND PREMS	0254	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	11,491	24,179	-3,000	0	21,179	4,000	25,179	25,179
CENTRAL-SER DATA-SER	0410	660	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	720	240	0	960	0	960	960
CENT. SERV./DATA SERV.	0400	660	720	240	0	960	0	960	960
PROFESSIONAL FEES	0901	982	12,000	0	0	12,000	0	12,000	12,000
ENVIRONMENTAL SERV. OTHER	0907	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	982	12,000	0	0	12,000	0	12,000	12,000
EXPENDITURE TOTALS		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
MEANS OF FUNDING									
GENERAL FUND	1001	621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
GENERAL FUND	G	621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
TOTAL FUNDING		621,960	785,168	46,873	0	832,041	4,000	836,041	836,041
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4