

JUDICIAL BRANCH



BOARD OF LAW EXAMINERS



STATE OF WYOMING

2009-2010

BIENNIUM BUDGET REQUEST

BOARD OF LAW EXAMINERS 102

Agency Name and Number

Submitted by:

Signature

Steele C. Over

Name

Steele C. Over

Title

Executive Director

Person(s) responsible for the preparation of this budget:

Cathy Duncil, bookkeeper

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2005-2006	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Recommended Approval
ADMINISTRATION 0100		137,464	105,000	0	0	105,000	50,000	155,000	155,000
TOTAL BY EXPENSE ORGS		137,464	105,000	0	0	105,000	50,000	155,000	155,000
PERSONAL SERVICES 0100		0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES 0200		0	11,956	0	-11,956	0	0	0	0
RESTRICTIVE SERVICES 0300		614	688	0	0	688	0	688	688
CONTRACTUAL SERVICES 0900		136,850	92,356	0	11,956	104,312	50,000	154,312	154,312
TOTAL BY OBJECT SERIES		137,464	105,000	0	0	105,000	50,000	155,000	155,000
OTHER FUNDS Z		137,464	105,000	0	0	105,000	50,000	155,000	155,000
TOTAL BY FUNDS		137,464	105,000	0	0	105,000	50,000	155,000	155,000

Agency Name: Board of Law Examiners	Agency Number: 102
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Section 1. Agency Statutory Authority

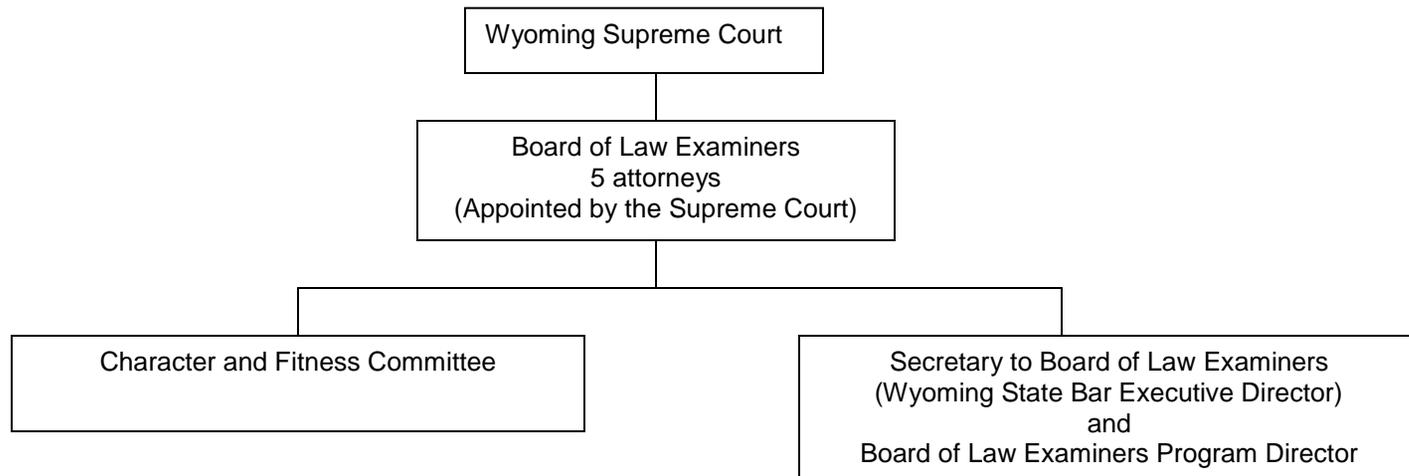
W.S. 5-33-101 through W.S. 5-3-113 Duties generally of the Board of Law Examiners

Section 2. Agency Overview

The Board of Law Examiners is responsible for:

1. Printing and distributing applications for admission to the Wyoming State Bar.
2. Processing applications to practice law in Wyoming and investigating the character and fitness of applicants. Generally, the Board processes at least 150 applications a year.
3. Preparing and grading the written portion of the Wyoming Bar Exam.
4. Determining whether lawyers admitted in other states should be admitted on motion.

Section 3. Agency Organization Chart



Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

Expense Organization Statutory Authority

W.S. 33-5-105 Application fees to practice law in Wyoming are deposited in an earmarked revenue fund to pay administrative costs of licensing attorneys.

The Wyoming Supreme Court licenses attorneys to practice law in the State. The Wyoming Board of Law Examiners, which is comprised of five Wyoming attorneys, acts on behalf of the Court and coordinates all of the details associated with admission to the practice of law. Specifically, the Board of Law Examiners prints and distributes applications for admission, prepares and grades the written portion of the exam that tests knowledge of Wyoming law, receives all scores on standardized exams and evaluates the applicants’ fitness and character to practice law. A significant amount of the time of an employee of the Wyoming State Bar is dedicated to offering administrative assistance to the Board of Law Examiners.

The requested funds will be used to pay costs of printing applications, preparing and grading the essay exam, printing the Bar exam, teleconferences, postage, and part of the overhead and personnel costs incurred by the Wyoming State Bar. The appropriation does not cover all expenses.

Total Standard Budget Request \$105,000

EXCEPTION BUDGET REQUEST NARRATIVE

\$50,000 – Professional Fees 901.00 – We are requesting that the spending authority for the Wyoming Board of Law Examiners be increased by \$50,000 to cover the expenditures of administering and grading the Wyoming State Bar Exam. The need to provide special accommodations to applicants has also increased over time requiring an additional cost for the Board of Law Examiners. Only funds received through application fee will be expended. This is not a General Fund request. THIS IS AN INCREASE IN SPENDING IN OUR SPECIAL REVENUE ACCOUNT.

Total Exception Budget Request \$50,000

Total Agency Budget Request \$155,000

Agency Name: BOARD OF LAW EXAMINERS		Wyoming On-Line Financial System Code							APPR UNIT
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND			073	
Expense Org. Name: ADMINISTRATION		102	0100	0101	073			073	
1		Ch. 17 Base to Standard Reconciliation							9
Description	Code	2 Actual Expenditures 2005-2006	3 Base Budget	4 Adjustments to Base	5 Agency Net to Zero/Other Changes	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	9 Recommended Approval
EXPENDITURES									
SALARIES CLASSIFIED	0103	0	0	0	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0	0	0	0
COMMUNICATION	0204	0	1,275	0	-1,275	0	0	0	0
DUES-LICENSES-REGIST	0207	0	384	0	-384	0	0	0	0
TRAVEL IN STATE	0221	0	3,348	0	-3,348	0	0	0	0
TRAVEL OUT OF STATE	0222	0	2,688	0	-2,688	0	0	0	0
OFFICE SUPPL-PRINTING	0231	0	4,261	0	-4,261	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	11,956	0	-11,956	0	0	0	0
COST ALLOCATION	0301	614	688	0	0	688	0	688	688
RESTRICTIVE SERVICES	0300	614	688	0	0	688	0	688	688
PROFESSIONAL FEES	0901	136,850	92,356	0	11,956	104,312	50,000	154,312	154,312
CONTRACTUAL SERVICES	0900	136,850	92,356	0	11,956	104,312	50,000	154,312	154,312
EXPENDITURE TOTALS		137,464	105,000	0	0	105,000	50,000	155,000	155,000
MEANS OF FUNDING									
ATTORNEY ADMISSION FEE-BAR EXA	5204	137,464	105,000	0	0	105,000	50,000	155,000	155,000
SPECIAL REVENUE	R	137,464	105,000	0	0	105,000	50,000	155,000	155,000
TOTAL FUNDING		137,464	105,000	0	0	105,000	50,000	155,000	155,000