



STATE OF WYOMING

2011-2012

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1A 120

Agency Name and Number

Submitted by:

Signature

Name

Title

Thomas Campbell

District Judge

Person(s) responsible for the preparation of this budget:

Thomas Campbell, District Judge

Louise Anderson, Judicial Assistant

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2007-2008	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100		693,417	794,007	73,001	-3,139	863,869	0	863,869	863,869
TOTAL BY EXPENSE ORGS		693,417	794,007	73,001	-3,139	863,869	0	863,869	863,869
PERSONAL SERVICES 0100		663,828	752,448	73,001	0	825,449	0	825,449	825,449
SUPPORTIVE SERVICES 0200		27,300	31,449	0	-2,201	29,248	0	29,248	29,248
CENT.SERV./DATA SERV. 0400		735	960	0	-480	480	0	480	480
CONTRACTUAL SERVICES 0900		1,554	9,150	0	-458	8,692	0	8,692	8,692
TOTAL BY OBJECT SERIES		693,417	794,007	73,001	-3,139	863,869	0	863,869	863,869
GENERAL FUND G		693,417	794,007	73,001	-3,139	863,869	0	863,869	863,869
TOTAL BY FUNDS		693,417	794,007	73,001	-3,139	863,869	0	863,869	863,869
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	0	3	3
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

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Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk is utilized by three Judges in the First Judicial District. Salary and employer-paid benefits are shared equally in two of the three budgets. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, each Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judges in keeping up with the caseload.

Revenue is generated by collection of statutory reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a part-time law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

2011-2012 Biennium Budget

AE – Expense Organization Budget Request Narrative

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

400 Series – Central Services: The 400 series funds are used for hardware/software support with the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

. **Total Standard Budget Request \$863,869**

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$863,869

Agency Name: JUDICIAL DISTRICT 1-A		Wyoming On-Line Financial System Code							
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT			
Expense Org. Name: ADMINISTRATION		120	0100	0101	001	101			
1		Ch. 17 Base to Standard Reconciliation				6		9	
Description		2	3	4	5	7	8	9	
Code		Actual Expenditures 2007-2008	Base Budget	Adjustments to Base	Budget Reductions	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
Code		2007-2008							
EXPENDITURES									
SALARIES-SET BY LAW	0101	222,681	227,200	23,200	0	0	250,400	250,400	250,400
SALARIES CLASSIFIED	0103	277,965	263,867	23,807	0	0	287,674	287,674	287,674
SALARIES OTHER	0104	0	54,860	0	0	0	54,860	54,860	54,860
EMPLOYER PD BENEFITS	0105	163,182	206,521	25,994	0	0	232,515	232,515	232,515
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	663,828	752,448	73,001	0	0	825,449	825,449	825,449
EQUIPMENT REP & MNTC	0202	1,393	2,408	0	0	0	2,408	2,408	2,408
UTILITIES	0203	3,191	0	0	0	0	0	0	0
COMMUNICATION	0204	166	8,133	0	-2,201	0	5,932	5,932	5,932
DUES-LICENSES-REGIST	0207	2,270	1,925	0	0	0	1,925	1,925	1,925
DATA PROCESSING	0209	0	482	0	0	0	482	482	482
MISCELLANEOUS	0210	0	136	0	0	0	136	136	136
TRAVEL IN STATE	0221	4,282	3,540	0	0	0	3,540	3,540	3,540
TRAVEL OUT OF STATE	0222	1,589	2,410	0	0	0	2,410	2,410	2,410
OFFICE SUPPL-PRINTING	0231	5,958	2,892	0	0	0	2,892	2,892	2,892
EDUCA-RECREATNL SUPP	0236	5,349	9,126	0	0	0	9,126	9,126	9,126
SOFT GOODS&HOUSEKPNG	0237	0	397	0	0	0	397	397	397
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	1,822	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	20	0	0	0	0	0	0	0
REAL PROPERTY RENTAL	0251	1,260	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	27,300	31,449	0	-2,201	0	29,248	29,248	29,248
CENTRAL-SER DATA-SER	0410	360	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	375	960	0	-480	0	480	480	480
CENT. SERV./DATA SERV.	0400	735	960	0	-480	0	480	480	480
PROFESSIONAL FEES	0901	1,554	9,150	0	-458	0	8,692	8,692	8,692
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,554	9,150	0	-458	0	8,692	8,692	8,692
EXPENDITURE TOTALS		693,417	794,007	73,001	-3,139	0	863,869	863,869	863,869
MEANS OF FUNDING									
GENERAL FUND	1001	693,417	794,007	73,001	-3,139	0	863,869	863,869	863,869
GENERAL FUND	G	693,417	794,007	73,001	-3,139	0	863,869	863,869	863,869
TOTAL FUNDING		693,417	794,007	73,001	-3,139	0	863,869	863,869	863,869
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	3	0	0	0	3	3	3
PART TIME EMPLOYEE COUNT		0	1	0	0	0	1	1	1
AUTHORIZED EMPLOYEES		0	4	0	0	0	4	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	0	4	4	4