



# STATE OF WYOMING

2011-2012

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9B 134

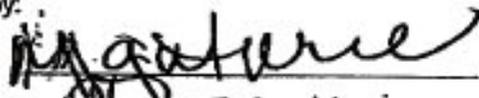
Agency Name and Number

Submitted by:

Signature

Name

Title

  
Nancy J. Guthrie  
District Judge

Person(s) responsible for the preparation of this budget:

Joann Odendahl  
Carol Pettit  
Nancy J. Guthrie

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2007-2008	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816
TOTAL BY EXPENSE ORGS		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816
PERSONAL SERVICES 0100		751,281	897,043	126,229	0	1,023,272	0	1,023,272	1,023,272
SUPPORTIVE SERVICES 0200		43,041	68,583	0	-4,801	63,782	0	63,782	63,782
CENT.SERV./DATA SERV. 0400		5,732	7,301	0	-480	6,821	0	6,821	6,821
CONTRACTUAL SERVICES 0900		17,963	10,464	0	-523	9,941	0	9,941	9,941
TOTAL BY OBJECT SERIES		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816
GENERAL FUND G		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816
TOTAL BY FUNDS		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The Ninth Judicial District is made up of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (5-3-102); one resides in Lander (9A) and the other in Jackson (9B).

The district courts are the only courts of general jurisdiction in Wyoming. They have original jurisdiction in all cases at law and in equity, in criminal cases, matters of probate, and all other proceedings, which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from justice, county and police courts; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. (Wyoming Constitution Article 5, Sect. 10).

The district judges are judges of the juvenile courts (14-6-202). Appeals of administrative action may be taken to the district court (16-3-114).

Dozens of other more isolated statutes fix miscellaneous duties; among them are incompetency (including alcoholism) voluntary and involuntary hospitalization proceedings, exceptions to marriage requirements, enforcement of child support, child custody, and child protection matters.

Each judge has primary responsibility for providing complete judicial service within the district of his/her residence. However, since it sometimes occurs that the resident judge is disqualified from a specific case (a close relationship with a party, former counsel of a party, interest in the proceeding, etc.), each judge is called upon to hold court in other parts of the state with some frequency. (Wyoming Constitution Article 5, Sect. 11).

Only a portion of the court's time is spent in the courtroom. Other extended periods of time are spent in reading pleadings and reviewing court files prior to writing decisions or making rulings. Researching the law, communicating with attorneys and constituents regarding ex parte matters, speaking to groups of citizens, students and law enforcement officers, and traveling to and from Lander, Pinedale and various other counties are also responsibilities, which consume working hours for the judge.

This district employs a full-time judicial assistant. She functions as scheduling clerk, receptionist, word processor, accounts receivable and payable clerk, and generally keeps the office functioning.

The activities, duties and responsibilities of the district court reporter are covered in 5-3-401 through 5-3-412, W.S. 1977, as amended.

Authority: Wyoming Constitution Article 5, Sect.10 & 11  
W.S. 5-3-101 through 5-3-111; W.S. 5-3-402 through 5-3-412  
W.S. 14-6-202 and 16-3-114

Population Served: Approximately 60,000

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Funding: 100% General Fund.

Inadequate Funding: Inadequate funding would make it difficult, if not impossible, to fulfill the court's statutory and constitutional responsibilities to the people of the Ninth Judicial District. Increased responsibilities, such as appointment of guardians ad litem for children in juvenile court and appointment of attorneys to represent parents in child support cases and contempt proceedings, add to the court's financial duties at a time when funding has been frozen and even drastically reduced. With consistently heavy caseloads, it is absolutely necessary for the district judge to have and to be able to retain well-qualified support personnel to assist in rendering the best possible judicature for its constituents. Without adequate office support the judge would be required to perform many administrative functions, thereby lessening the court's efficiency.

Revenue Generated: The only revenue generated by this office is that of the statutory reporting fees collected by the court reporter. '5-3-410 W.S. 1977, as amended provides that in all civil cases the official court reporter shall collect a fee of forty-five dollars (\$45.00) per day for reporting, as set forth in W.S. 5-3-403. The fee is payable in advance by the parties who request the reporting service. The fee shall be paid into the state treasury

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Teton County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary.

**Total Standard Budget Request            \$1,103,816**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request            \$1,103,816**

Agency Name: JUDICIAL DISTRICT 9-B		Wyoming On-Line Financial System Code				AGY DIVISION		UNIT	FUND	APPR UNIT
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				134	0100	0101	001	101
Expense Org. Name: ADMINISTRATION										
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2007-2008	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	222,681	227,200	23,200	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	347,119	384,103	29,429	0	413,532	0	413,532	413,532	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	181,482	285,740	73,601	0	359,341	0	359,341	359,341	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	751,281	897,043	126,229	0	1,023,272	0	1,023,272	1,023,272	
EQUIPMENT REP & MNTC	0202	358	1,186	0	-1,881	-695	0	-695	-695	
COMMUNICATION	0204	2,140	14,016	0	0	14,016	0	14,016	14,016	
DUES-LICENSES-REGIST	0207	2,284	864	0	0	864	0	864	864	
DATA PROCESSING	0209	0	4,800	0	0	4,800	0	4,800	4,800	
MISCELLANEOUS	0210	745	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	27,989	26,843	0	0	26,843	0	26,843	26,843	
TRAVEL OUT OF STATE	0222	0	3,920	0	-2,920	1,000	0	1,000	1,000	
OFFICE SUPPL-PRINTING	0231	6,853	10,917	0	0	10,917	0	10,917	10,917	
EDUCA-RECREATNL SUPP	0236	1,870	5,992	0	0	5,992	0	5,992	5,992	
SOFT GOODS&HOUSEKPNG	0237	0	45	0	0	45	0	45	45	
OFFICE EQUIP-FURNISH	0241	200	0	0	0	0	0	0	0	
DP REPRODUCE OTHER EQUI	0242	200	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	226	0	0	0	0	0	0	0	
MAINT CONTRACTS EXT	0292	176	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	43,041	68,583	0	-4,801	63,782	0	63,782	63,782	
CENTRAL-SER DATA-SER	0410	360	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	4,997	6,341	0	0	6,341	0	6,341	6,341	
EQUIPMENT SERVICE CENTER	0430	375	960	0	-480	480	0	480	480	
CENT. SERV./DATA SERV.	0400	5,732	7,301	0	-480	6,821	0	6,821	6,821	
PROFESSIONAL FEES	0901	17,963	10,464	0	-523	9,941	0	9,941	9,941	
CONSULTING SERVICES	0902	0	0	0	0	0	0	0	0	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	17,963	10,464	0	-523	9,941	0	9,941	9,941	
EXPENDITURE TOTALS		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816	
MEANS OF FUNDING										
GENERAL FUND	1001	818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816	
GENERAL FUND	G	818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816	
TOTAL FUNDING		818,017	983,391	126,229	-5,804	1,103,816	0	1,103,816	1,103,816	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	