



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1B 121

Agency Name and Number

Submitted by:

Signature

Michael K. Davis

Name

Michael K. Davis

Title

District Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-B		Agency Number: 121							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
TOTAL BY EXPENSE ORGS		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
PERSONAL SERVICES	0100	746,747	880,109	38,106	0	918,215	0	918,215	918,215
SUPPORTIVE SERVICES	0200	30,911	35,364	0	0	35,364	0	35,364	35,364
CENT.SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES	0900	7,214	11,858	0	0	11,858	4,500	16,358	16,358
TOTAL BY OBJECT SERIES		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
GENERAL FUND	G	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
TOTAL BY FUNDS		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

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Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1B. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges’ chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judges in keeping up with the caseload.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

400 Series – Central Services: The 400 series funds are used for hardware/software support with the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. These funds are also used for modification or expansion of criminal data base to assist with the management of the criminal docket which results in assessments and reports.

Total Standard Budget Request \$965,917

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EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$970,417

Agency Name: JUDICIAL DISTRICT 1-B		Wyoming On-Line Financial System Code							
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT			
Expense Org. Name: ADMINISTRATION		121	0100	0101	001	101			
		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400
SALARIES CLASSIFIED	0103	313,527	329,982	13,758	0	343,740	0	343,740	343,740
SALARIES OTHER	0104	0	54,860	0	0	54,860	0	54,860	54,860
EMPLOYER PD BENEFITS	0105	188,214	244,867	24,348	0	269,215	0	269,215	269,215
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	746,747	880,109	38,106	0	918,215	0	918,215	918,215
EQUIPMENT REP & MNTC	0202	2,434	2,880	0	0	2,880	0	2,880	2,880
UTILITIES	0203	3,513	0	0	0	0	0	0	0
COMMUNICATION	0204	1,260	7,842	0	0	7,842	0	7,842	7,842
DUES-LICENSES-REGIST	0207	2,239	1,603	0	0	1,603	0	1,603	1,603
DATA PROCESSING	0209	0	480	0	0	480	0	480	480
MISCELLANEOUS	0210	0	96	0	0	96	0	96	96
TRAVEL IN STATE	0221	1,798	3,602	0	0	3,602	0	3,602	3,602
TRAVEL OUT OF STATE	0222	2,549	2,550	0	0	2,550	0	2,550	2,550
OFFICE SUPPL-PRINTING	0231	7,598	9,780	0	0	9,780	0	9,780	9,780
EDUCA-RECREATNL SUPP	0236	4,978	6,240	0	0	6,240	0	6,240	6,240
SOFT GOODS&HOUSEKPNG	0237	0	291	0	0	291	0	291	291
OFFICE EQUIP-FURNISH	0241	4,347	0	0	0	0	0	0	0
MTNC CONTRACTS EXTERNAL	0292	195	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	30,911	35,364	0	0	35,364	0	35,364	35,364
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480
PROFESSIONAL FEES	0901	7,214	11,858	0	0	11,858	4,500	16,358	20,858
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	7,214	11,858	0	0	11,858	4,500	16,358	20,858
EXPENDITURE TOTALS		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
MEANS OF FUNDING									
GENERAL FUND	1001	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
GENERAL FUND	G	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
TOTAL FUNDING		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4