



STATE OF WYOMING
2013-2014
BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4 126
Agency Name and Number

Submitted by:

Signature

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Name

John Fenn

Title

District Court Judge 4th District

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 4		Agency Number: 126							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
TOTAL BY EXPENSE ORGS		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
PERSONAL SERVICES	0100	814,932	887,292	-12,926	0	874,366	0	874,366	874,366
SUPPORTIVE SERVICES	0200	31,140	41,738	0	0	41,738	0	41,738	41,738
CENT.SERV./DATA SERV.	0400	1,569	6,669	0	0	6,669	0	6,669	6,669
CONTRACTUAL SERVICES	0900	1,860	14,853	0	0	14,853	4,500	19,353	19,353
TOTAL BY OBJECT SERIES		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
GENERAL FUND	G	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
TOTAL BY FUNDS		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 4 (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

FUNCTIONS OF THE DISTRICT COURT

JUDICIAL DISTRICT #4 (SHERIDAN AND JOHNSON COUNTIES)

THIS IS THE ONLY JUDICIAL DISTRICT IN WYOMING THAT EMPLOYS ONE DISTRICT COURT JUDGE.

The District has a population of around 35,000.

The responsibilities of all District Courts are diverse: felony criminal cases / civil cases / juvenile court / all divorces and domestic relations / probate / involuntary commitments / appeals from circuit courts, city courts and many administrative agencies / all child support enforcement / adoptions / guardianships and conservatorships.

STATUTES

Wyoming Statutes 5-3-101, et al cover District Court operations generally.

SOURCE OF FUNDING

General Fund 001-101-1001-G

REVENUE GENERATED

The only revenue comes from statutory court reporter fees averaging approximately \$1,100.00 per year.

FEDERAL OR OTHER FUNDING

This District receives neither federal nor County funding.

ORGANIZATIONAL CHART

- Judge
- Judicial Assistant (secretarial as well as scheduling, office administration)
- Court Reporter
- Law Clerk

Agency Name: Judicial District 4 (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sheridan and Johnson Counties.

400 Series – Central Services: The 400 series funds are used to provide state telecommunications and hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$937,626

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$942,126

Agency Name: JUDICIAL DISTRICT 4		Wyoming On-Line Financial System Code				AGY DIVISION		UNIT FUND		APPR UNIT
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				126	0100	0101	001	101
Expense Org. Name: ADMINISTRATION										
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	349,802	381,252	-7,201	0	374,051	0	374,051	374,051	
EMPLOYER PD BENEFITS	0105	220,124	255,640	-5,725	0	249,915	0	249,915	249,915	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	814,932	887,292	-12,926	0	874,366	0	874,366	874,366	
EQUIPMENT REP & MNTC	0202	0	4,835	0	0	4,835	0	4,835	4,835	
UTILITIES	0203	2,729	0	0	0	0	0	0	0	
COMMUNICATION	0204	756	5,972	0	0	5,972	0	5,972	5,972	
DUES-LICENSES-REGIST	0207	820	1,440	0	0	1,440	0	1,440	1,440	
DATA PROCESSING	0209	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	14,999	8,916	0	0	8,916	0	8,916	8,916	
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	2,973	9,796	0	0	9,796	0	9,796	9,796	
EDUCA-RECREATNL SUPP	0236	8,863	10,779	0	0	10,779	0	10,779	10,779	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0	0	0	0	
EDUCATION-RECRE-TECH	0246	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	31,140	41,738	0	0	41,738	0	41,738	41,738	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	1,089	6,189	0	0	6,189	0	6,189	6,189	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	1,569	6,669	0	0	6,669	0	6,669	6,669	
PROFESSIONAL FEES	0901	1,713	14,853	0	0	14,853	4,500	19,353	23,853	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	147	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	1,860	14,853	0	0	14,853	4,500	19,353	23,853	
EXPENDITURE TOTALS		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
MEANS OF FUNDING										
GENERAL FUND	1001	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
GENERAL FUND	G	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
TOTAL FUNDING		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	