

# JUDICIAL BRANCH



## BOARD OF LAW EXAMINERS



# STATE OF WYOMING

2013-2014

## BIENNIUM BUDGET REQUEST

BOARD OF LAW EXAMINERS 102

Agency Name and Number

Submitted by:

Signature Steven C. Dover

Name STEVEN C. DOVER

Title EXECUTIVE DIRECTOR

Person(s) responsible for the preparation of this budget:

Cathy Duncil, Bookkeeper

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B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Recommended Approval
ADMINISTRATION 0100		132,799	155,000	0	0	155,000	23,750	178,750	178,750
TOTAL BY EXPENSE ORGS		132,799	155,000	0	0	155,000	23,750	178,750	178,750
PERSONAL SERVICES 0100		0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES 0200		0	0	0	0	0	0	0	0
RESTRICTIVE SERVICES 0300		523	688	0	0	688	0	688	688
CONTRACTUAL SERVICES 0900		132,276	154,312	0	0	154,312	23,750	178,062	178,062
TOTAL BY OBJECT SERIES		132,799	155,000	0	0	155,000	23,750	178,750	178,750
OTHER FUNDS Z		132,799	155,000	0	0	155,000	23,750	178,750	178,750
TOTAL BY FUNDS		132,799	155,000	0	0	155,000	23,750	178,750	178,750

Agency Name: Board of Law Examiners	Agency Number: 102
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Section 1. Agency Statutory Authority

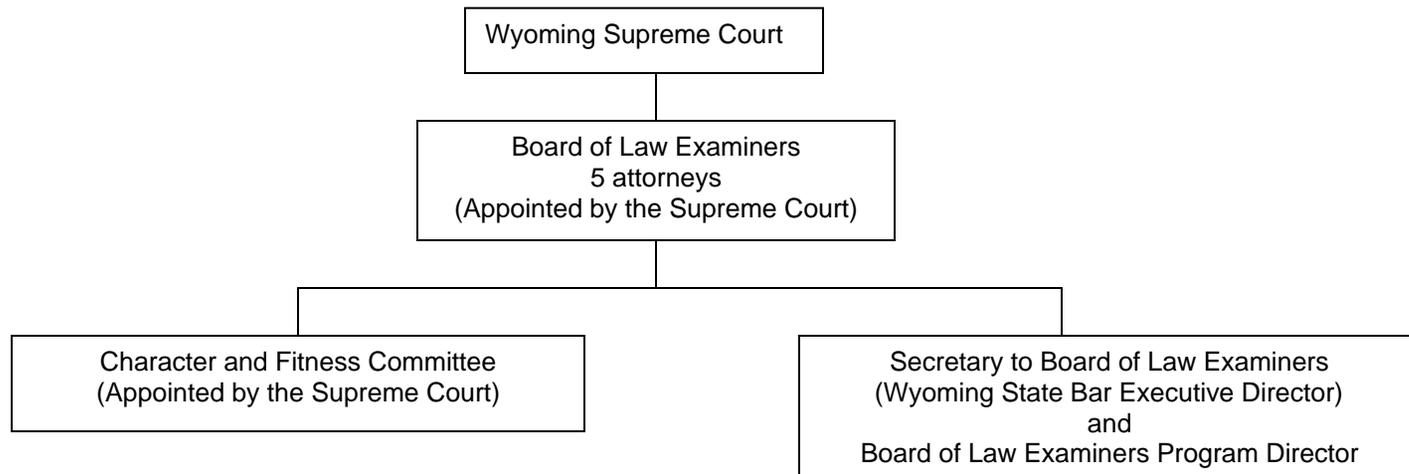
W.S. 5-33-101 through W.S. 5-3-113 Duties generally of the Board of Law Examiners

Section 2. Agency Overview

The Board of Law Examiners is responsible for:

1. Developing and distributing applications for admission to the Wyoming State Bar.
2. Processing applications to practice law in Wyoming and investigating the character and fitness of applicants. Generally, the Board processes at least 150 applications a year.
3. Preparing and grading the written portion of the Wyoming Bar Exam.
4. Determining whether lawyers admitted in other states should be admitted on motion.

Section 3. Agency Organization Chart



Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

Expense Organization Statutory Authority

W.S. 33-5-106            Application fees to practice law in Wyoming are deposited in an earmarked revenue fund to pay administrative costs of licensing attorneys.

The Wyoming Supreme Court licenses attorneys to practice law in the State. The Wyoming Board of Law Examiners, which is comprised of five Wyoming attorneys, acts on behalf of the Court and coordinates all of the details associated with admission to the practice of law. Specifically, the Board of Law Examiners develops and distributes applications for admission, prepares and grades the written portion of the exam that tests knowledge of Wyoming law, receives all scores on standardized exams and evaluates the applicants’ fitness and character to practice law. A significant amount of the time of an employee of the Wyoming State Bar is dedicated to offering administrative assistance to the Board of Law Examiners.

The requested funds will be used to pay costs of the administration of the Bar exam, preparing and grading the essay exam, printing the Bar exam, teleconferences, postage, and part of the overhead and personnel costs incurred by the Wyoming State Bar. The appropriation does not cover all expenses.

**Total Standard Budget Request            \$155,000**

**EXCEPTION BUDGET REQUEST**

Effective August 1, 2011, the fee for filing an application for admission was increased to \$600. This increase was necessitated by on-going and anticipated changes in national conference of bar examiners (NCBE) testing, facility and substantive professional accommodations assessments, along with testing security and electronic systems availability and maintenance and increased administrative services. Of the \$600 fee, \$50 is paid to the Wyoming Supreme Court to cover administrative costs and is deposited with the State Treasurer to off-set expenditures from the General Fund. \$550 is paid to the Wyoming State Bar to cover the costs of administering the Bar Exam. Based on the expected number of applicants we are requesting an increase of \$23,750 in spending authority from the special revenue fund established by W.S. 33-5-106. (325 X \$550 = \$178,750 - \$155,000 = \$23,750)

Total Exception Budget Request            \$23,750

**Total Agency Budget Request            \$178,750**

Agency Name: BOARD OF LAW EXAMINERS		Wyoming On-Line Financial System Code							APPR UNIT
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND			073	
Expense Org. Name: ADMINISTRATION		102	0100	0101	073			073	
1		Ch. 17 Base to Standard Reconciliation							9
Description	Code	2 Actual Expenditures 2009-2010	3 Base Budget	4 Adjustments to Base	5 Agency Net to Zero/Other Changes	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	Recommended Approval
EXPENDITURES									
SALARIES CLASSIFIED	0103	0	0	0	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0	0	0	0
COMMUNICATION	0204	0	0	0	0	0	0	0	0
DUES-LICENSES-REGIST	0207	0	0	0	0	0	0	0	0
TRAVEL IN STATE	0221	0	0	0	0	0	0	0	0
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	0	0	0	0	0	0	0
COST ALLOCATION	0301	676	688	0	0	688	0	688	688
RESTRICTIVE SERVICES	0300	676	688	0	0	688	0	688	688
PROFESSIONAL FEES	0901	142,549	154,312	0	0	154,312	23,750	178,062	178,062
CONTRACTUAL SERVICES	0900	142,549	154,312	0	0	154,312	23,750	178,062	178,062
EXPENDITURE TOTALS		143,225	155,000	0	0	155,000	23,750	178,750	178,750
MEANS OF FUNDING									
ATTORNEY ADMISSION FEE-BAR EXA	5204	143,225	155,000	0	0	155,000	23,750	178,750	178,750
SPECIAL REVENUE	R	143,225	155,000	0	0	155,000	23,750	178,750	178,750
TOTAL FUNDING		143,225	155,000	0	0	155,000	23,750	178,750	178,750