



# STATE OF WYOMING

2013-2014

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2A 122

Agency Name and Number

Submitted by:

Signature

Name

Title

  
WADE WAURIP  
DIST JUDGE

Person(s) responsible for the preparation of this budget:

Barbara J. Casados

Judicial Assistant

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-A		Agency Number: 122						
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
TOTAL BY EXPENSE ORGS	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
PERSONAL SERVICES 0100	806,858	862,110	39,774	0	901,884	0	901,884	901,884
SUPPORTIVE SERVICES 0200	31,719	42,715	0	0	42,715	3,500	46,215	46,215
CENT.SERV./DATA SERV. 0400	480	480	-480	0	0	0	0	0
CONTRACTUAL SERVICES 0900	8,761	7,300	0	0	7,300	7,500	14,800	14,800
TOTAL BY OBJECT SERIES	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
GENERAL FUND G	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
TOTAL BY FUNDS	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 2A (Rawlins)	Agency Number: 122
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2A is located in Rawlins, Wyoming and provides judicial services to Carbon County.

Judicial District 2A serves Carbon County having a population of approximately 15,600 and covering 7,991 square miles. Cases handled by the District Court include felonies, civil over \$7,000, divorces, probates, guardianships, juveniles, and appeals from lower courts. All writs of habeas corpus filed by inmates at the Wyoming State Penitentiary are handled by this office.

**STANDARD BUDGET REQUEST NARRATIVE.**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Carbon County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

**Total Standard Budget Request      \$ 951,899**

Agency Name: Judicial District 2A (Rawlins)	Agency Number: 122
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXCEPTION BUDGET REQUEST**

**\$2,500 – Travel In State 0221:** We are requesting an additional \$2,500 to cover the increasing costs for travel when the Judge and law clerks that live in Laramie travel to Rawlins for hearings, as well as for other judges to travel to Rawlins for cases when there is a conflict of interest.

**\$1,000 – Supplies 0230:** We are requesting \$1,000 to cover the increasing cost of office supplies and printing.

**\$7,500 – Professional Fees 0901:** We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy. Additionally, \$3,000 will go towards the cost of a contract court reporter when the official court reporter is not available, and also the cost of court commissioners for the increasing number involuntary commitment and emergency juvenile hearings when the judge is unavailable.

**Total Exception Budget Request      \$ 11,000**

**Total Agency Budget Request      \$ 962,899**

Agency Name: JUDICIAL DISTRICT 2-A		Wyoming On-Line Financial System Code							
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT			
Expense Org. Name: ADMINISTRATION		122	0100	0101	001	101			
		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400
SALARIES CLASSIFIED	0103	349,602	371,652	8,424	0	380,076	0	380,076	380,076
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	212,250	240,058	31,350	0	271,408	0	271,408	271,408
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	806,858	862,110	39,774	0	901,884	0	901,884	901,884
EQUIPMENT REP & MNTC	0202	2,538	1,153	0	0	1,153	0	1,153	1,153
UTILITIES	0203	681	7,200	0	0	7,200	0	7,200	7,200
COMMUNICATION	0204	1,580	4,200	0	0	4,200	0	4,200	4,200
DUES-LICENSES-REGIST	0207	525	48	0	0	48	0	48	48
ADVERTISING	0208	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	0	48	0	0	48	0	48	48
TRAVEL IN STATE	0221	14,931	8,260	0	0	8,260	2,500	10,760	10,760
TRAVEL OUT OF STATE	0222	1,331	2,880	0	0	2,880	0	2,880	2,880
OFFICE SUPPL-PRINTING	0231	3,569	8,640	0	0	8,640	1,000	9,640	9,640
EDUCA-RECREATNL SUPP	0236	1,416	6,600	0	0	6,600	0	6,600	6,600
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	5,148	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	3,686	0	0	3,686	0	3,686	3,686
MAINTENANCE EXTERNAL	0292	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	31,719	42,715	0	0	42,715	3,500	46,215	46,215
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	480	480	-480	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	480	480	-480	0	0	0	0	0
PROFESSIONAL FEES	0901	8,761	5,300	0	0	5,300	7,500	12,800	12,800
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	2,000	0	0	2,000	0	2,000	2,000
CONTRACTUAL SERVICES	0900	8,761	7,300	0	0	7,300	7,500	14,800	14,800
EXPENDITURE TOTALS		847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
MEANS OF FUNDING									
GENERAL FUND	1001	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
GENERAL FUND	G	847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
TOTAL FUNDING		847,818	912,605	39,294	0	951,899	11,000	962,899	962,899
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4