



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3A 125

Agency Name and Number

Submitted by:

Signature

Name

Title

Dennis L. Sanderson

District Judge

Person(s) responsible for the preparation of this budget:

Dennis L. Sanderson

Kerri M. Bumgardner

B - AGENCY SUMMARY

| 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|----------------------------|--|-------------------------------|-------------|--------------------|-------------------|----------------------------|-------------------|----------------------|--|
| Description | | Actual Expenditures 2009-2010 | Base Budget | Adjustment to Base | Budget Reductions | Standard Budget Col. 3+4+5 | Exception Request | Total Agency Request | District Judge's Budget Comm. Recommendation |
| ADMINISTRATION 0100 | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| TOTAL BY EXPENSE ORGS | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| PERSONAL SERVICES 0100 | | 828,409 | 878,152 | 25,528 | 0 | 903,680 | 0 | 903,680 | 903,680 |
| SUPPORTIVE SERVICES 0200 | | 36,051 | 41,521 | 0 | 0 | 41,521 | 0 | 41,521 | 41,521 |
| CENT.SERV./DATA SERV. 0400 | | 480 | 480 | -480 | 0 | 0 | 0 | 0 | 0 |
| CONTRACTUAL SERVICES 0900 | | 10,480 | 14,669 | 0 | 0 | 14,669 | 4,500 | 19,169 | 19,169 |
| TOTAL BY OBJECT SERIES | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| GENERAL FUND G | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| TOTAL BY FUNDS | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| FULL TIME EMPLOYEE COUNT | | 0 | 4 | 0 | 0 | 4 | 0 | 4 | 4 |
| PART TIME EMPLOYEE COUNT | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL AUTHORIZED EMPLOYEES | | 0 | 4 | 0 | 0 | 4 | 0 | 4 | 4 |

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| Agency Name: Judicial District 3A (Evanston) | Agency Number: 125 |
| Approp. Org. Name: Administration | Division Number: 0100 |
| Expense Org. Name: Administration | Unit Number: 0101 |

EXPENSE ORGANIZATION OVERVIEW.

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily. Judicial District 3 comprises Lincoln, Sweetwater and Uinta Counties, with Judicial District 3A operating a traveling court between Lincoln and Uinta Counties.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court 3A is a court of unlimited general jurisdiction responsible for Lincoln and Uinta counties, which have a combined population of approximately 37,000 people. The court hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) domestic cases, including divorces, paternities, modifications, and child support enforcement, (5) name changes, (6) naturalization of citizens, (7) adoptions, (8) involuntary hospitalizations/commitments to the Wyoming State Hospital, (9) all civil actions not commenced in circuit court, (10) appeals of Workers' Compensation matters, (11) appeals from circuit and municipal courts, and (12) appeals from various state, county & local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

CONSEQUENCES OF INADEQUATE FUNDING: The required and necessary judicial and administrative services could not be provided to and/or on behalf of the public by this judicial district.

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| Agency Name: Judicial District 3A (Evanston) | Agency Number: 125 |
| Approp. Org. Name: Administration | Division Number: 0100 |
| Expense Org. Name: Administration | Unit Number: 0101 |

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Third Judicial District.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$959,870

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$964,370

| Agency Name: JUDICIAL DISTRICT 3-A | | Wyoming On-Line Financial System Code | | | | | | | |
|------------------------------------|------|--|-------------|---------------------|-------------------|----------------------------|-------------------|----------------------|---|
| Approp. Org. Name: ADMINISTRATION | | AGY | DIVISION | UNIT | FUND | APPR UNIT | | | |
| Expense Org. Name: ADMINISTRATION | | 125 | 0100 | 0101 | 001 | 101 | | | |
| | | Ch. 17 Base to Standard Reconciliation | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| Description | Code | Actual Expenditures 2009-2010 | Base Budget | Adjustments to Base | Budget Reductions | Standard Budget Col. 3+4+5 | Exception Request | Total Agency Request | District Judges Budget Comm. Recommendation |
| EXPENDITURES | | | | | | | | | |
| SALARIES-SET BY LAW | 0101 | 245,006 | 250,400 | 0 | 0 | 250,400 | 0 | 250,400 | 250,400 |
| SALARIES CLASSIFIED | 0103 | 354,292 | 371,332 | 0 | 0 | 371,332 | 0 | 371,332 | 371,332 |
| EMPLOYER PD BENEFITS | 0105 | 229,111 | 256,420 | 25,528 | 0 | 281,948 | 0 | 281,948 | 281,948 |
| EXTERNAL COST ADJ - SALARIES | 0198 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| EXTERNAL COST ADJ - BENEFITS | 0199 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PERSONAL SERVICES | 0100 | 828,409 | 878,152 | 25,528 | 0 | 903,680 | 0 | 903,680 | 903,680 |
| EQUIPMENT REP & MNTC | 0202 | 0 | 2,600 | 0 | 0 | 2,600 | 0 | 2,600 | 2,600 |
| UTILITIES | 0203 | 1,090 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| COMMUNICATION | 0204 | 668 | 3,890 | 0 | 0 | 3,890 | 0 | 3,890 | 3,890 |
| DUES-LICENSES-REGIST | 0207 | 891 | 2,500 | 0 | 0 | 2,500 | 0 | 2,500 | 2,500 |
| ADVERTISING-PROMOT | 0208 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS | 0210 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TRAVEL IN STATE | 0221 | 21,462 | 18,021 | 0 | 0 | 18,021 | 0 | 18,021 | 18,021 |
| TRAVEL OUT OF STATE | 0222 | 572 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HOST EXP REIMBURSEMENT | 0227 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| OFFICE SUPPL-PRINTING | 0231 | 2,639 | 9,112 | 0 | 0 | 9,112 | 0 | 9,112 | 9,112 |
| EDUCA-RECREATNL SUPP | 0236 | 7,887 | 5,170 | 0 | 0 | 5,170 | 0 | 5,170 | 5,170 |
| SOFT GOODS&HOUSEKPNG | 0237 | 0 | 228 | 0 | 0 | 228 | 0 | 228 | 228 |
| OFFICE EQUIP-FURNISH | 0241 | 792 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DP REPRODUCT OTHER EQ | 0242 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TRANSPORTATION-VEHICLES | 0243 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| INSURANCE-BOND PREMS | 0252 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SUPPORTIVE SERVICES | 0200 | 36,051 | 41,521 | 0 | 0 | 41,521 | 0 | 41,521 | 41,521 |
| CENTRAL-SER DATA-SER | 0410 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TELECOMMUNICATIONS | 0420 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| EQUIPMENT SERVICE CENTER | 0430 | 480 | 480 | -480 | 0 | 0 | 0 | 0 | 0 |
| CENT. SERV./DATA SERV. | 0400 | 480 | 480 | -480 | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL FEES | 0901 | 10,480 | 14,669 | 0 | 0 | 14,669 | 4,500 | 19,169 | 19,169 |
| SPECIAL PROJ & SVCS | 0903 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRACTUAL TRAVEL | 0905 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRACTUAL SERVICES | 0900 | 10,480 | 14,669 | 0 | 0 | 14,669 | 4,500 | 19,169 | 19,169 |
| EXPENDITURE TOTALS | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| MEANS OF FUNDING | | | | | | | | | |
| GENERAL FUND | 1001 | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| GENERAL FUND | G | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| TOTAL FUNDING | | 875,420 | 934,822 | 25,048 | 0 | 959,870 | 4,500 | 964,370 | 964,370 |
| AUTHORIZED EMPLOYEES | | | | | | | | | |
| FULL TIME EMPLOYEE COUNT | | 0 | 4 | 0 | 0 | 4 | 0 | 4 | 4 |
| PART TIME EMPLOYEE COUNT | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| AUTHORIZED EMPLOYEES | | 0 | 4 | 0 | 0 | 4 | 0 | 4 | 4 |
| TOTAL AUTHORIZED EMPLOYEES | | 0 | 4 | 0 | 0 | 4 | 0 | 4 | 4 |