



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8B 136

Agency Name and Number

Submitted by:

Signature

John C. Brooks

Name

John C. Brooks

Title

District Court Judge

Person(s) responsible for the preparation of this budget:

John C. Brooks

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
TOTAL BY EXPENSE ORGS		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
PERSONAL SERVICES 0100		680,666	743,254	21,775	0	765,029	145,664	910,693	910,693
SUPPORTIVE SERVICES 0200		23,306	37,687	0	0	37,687	0	37,687	37,687
CENT.SERV./DATA SERV. 0400		6,445	6,933	-20	0	6,913	0	6,913	6,913
CONTRACTUAL SERVICES 0900		309	4,126	0	0	4,126	4,500	8,626	8,626
TOTAL BY OBJECT SERIES		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
GENERAL FUND G		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
TOTAL BY FUNDS		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	1	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4

Agency Name: Judicial District 8B (Douglas)	Agency Number: 136
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Eighth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers’ Compensation Appeals.
4. Probate (decedents’, estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available, or a court commissioner if needed.

Agency Name: Judicial District 8B (Douglas)	Agency Number: 136
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Total Standard Budget Request \$813,755

EXCEPTION BUDGET REQUEST

\$109,992 – Salaries Classified 0103: The amount of \$108,000 (\$54,000 per year) is being requested to fund the position of an additional law clerk. Currently, the Judge shares a law clerk with the judge in Judicial District 8A. These are the only district judges in the state sharing a law clerk. Consequently, the judges must prioritize how to utilize the current clerk, and an additional clerk would greatly assist in following probate cases, preparation of bench memos and jury instructions, and the early drafting of decision letters. Overall, this would enable the judges and Courts in both districts to provide better overall service to their constituents.

\$37,664 – Employer Paid Benefits 0105: An amount of \$37,664 would provide health, retirement, and other benefits for the biennium for the additional law clerk position discussed above.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$150,164

Total Agency Budget Request \$963,919

Agency Name: JUDICIAL DISTRICT 8-B		Wyoming On-Line Financial System Code							
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT			
Expense Org. Name: ADMINISTRATION		136	0100	0101	001	101			
		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400
SALARIES CLASSIFIED	0103	228,893	252,468	10,864	0	263,332	108,000	371,332	371,332
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	206,767	240,386	10,911	0	251,297	37,664	288,961	288,961
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	680,666	743,254	21,775	0	765,029	145,664	910,693	910,693
EQUIPMENT REP & MNTC	0202	1,023	767	0	0	767	0	767	767
UTILITIES	0203	459	0	0	0	0	0	0	0
COMMUNICATION	0204	961	4,339	0	0	4,339	0	4,339	4,339
DUES-LICENSES-REGIST	0207	350	670	0	0	670	0	670	670
MISCELLANEOUS	0210	0	158	0	0	158	0	158	158
TRAVEL IN STATE	0221	4,971	9,626	0	0	9,626	0	9,626	9,626
TRAVEL OUT OF STATE	0222	0	2,360	0	0	2,360	0	2,360	2,360
PERM-ASSIGNED VEHICLE	0223	9,070	10,000	0	0	10,000	0	10,000	10,000
OFFICE SUPPL-PRINTING	0231	2,516	4,820	0	0	4,820	0	4,820	4,820
EDUCA-RECREATNL SUPP	0236	3,956	4,558	0	0	4,558	0	4,558	4,558
SOFT GOODS&HOUSEKPNG	0237	0	389	0	0	389	0	389	389
REPAIRS-MTNC	0239	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0
INSURANCE-BOND PREMS	0254	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	23,306	37,687	0	0	37,687	0	37,687	37,687
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	5,965	6,453	460	0	6,913	0	6,913	6,913
EQUIPMENT SERVICE CENTER	0430	480	480	-480	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	6,445	6,933	-20	0	6,913	0	6,913	6,913
PROFESSIONAL FEES	0901	309	4,126	0	0	4,126	4,500	8,626	13,126
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	309	4,126	0	0	4,126	4,500	8,626	13,126
EXPENDITURE TOTALS		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
MEANS OF FUNDING									
GENERAL FUND	1001	710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
GENERAL FUND	G	710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
TOTAL FUNDING		710,726	792,000	21,755	0	813,755	150,164	963,919	963,919
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	1	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4
TOTAL AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4