



STATE OF WYOMING

2017-2018

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1A 120

Agency Name and Number

Submitted by:

Person(s) responsible for the preparation of this budget:

Signature

Name

Title

Thomas Campbell
District Court Judge

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-A		Agency Number: 120			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,075,741	1,144,671	23,500	1,168,171	1,168,171
TOTAL BY EXPENSE ORGS	1,075,741	1,144,671	23,500	1,168,171	1,168,171
PERSONAL SERVICES 0100	1,021,301	1,090,231	0	1,090,231	1,090,231
SUPPORTIVE SERVICES 0200	29,248	29,248	0	29,248	29,248
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	25,192	25,192	23,500	48,692	48,692
TOTAL BY OBJECT SERIES	1,075,741	1,144,671	23,500	1,168,171	1,168,171
GENERAL FUND G	1,075,741	1,144,671	23,500	1,168,171	1,168,171
TOTAL BY FUNDS	1,075,741	1,144,671	23,500	1,168,171	1,168,171
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

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The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges’ chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judge in keeping up with the caseload.

Revenue is generated by collection of statutory reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreter Policy.

Total Standard Budget Request \$1,144,671

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Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$23,500 – Professional Fees 0901: The First Judicial District has very recently experienced a dramatic increase in Title 25 proceedings. According to Diane Sanchez, the Clerk of the District Court for the First Judicial District, her office historically opened an average of 26 Title 25 cases each month. Beginning July 2015, that monthly average has grown to 50.

This increase has resulted in Special Commissioners presiding over “stacked” proceedings at our hospital 3 different days each week, often from 3-4 hours each day. We have conferred with both the Special Commissioners and the County Attorney, and in doing so have learned that Laramie County’s heavy Title 25 case load is likely here to stay.

Because of the nature of this work, specifically the ad hoc and uncertain nature of the caseload and the extraordinary deadlines associated with these cases, our own judicial resources (that is, the three District Court judges or even this Judicial District’s very busy Circuit Court judges, acting on assignment) cannot be used to address this very important component of our case load. The Special Commissioners play a vital role in ensuring that those individuals who are the subject of Title 25 proceedings receive competent, compassionate and prompt justice.

Each of the judges in the First Judicial District compensates these Special Commissioners from our individual agency budgets, and at this point we are concerned that each of us will experience a budget shortfall during this second half of the current biennium. In an effort to properly plan for the coming biennium, we have conferred with the Supreme Court financial office and have concluded that an exception of roughly \$70,000 total, or roughly \$23,500 for each of our three agencies, would be necessary to ensure that each agency’s budget has sufficient funds to compensate Title 25 Special Commissioners.

Total Exception Budget Request	\$ 23,500
Total Agency Budget Request	\$1,168,171

Agency Name: JUDICIAL DISTRICT 1-A		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		120	0100	0101	001	101
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	393,852	450,332	0	450,332	450,332
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	177,571	192,522	0	192,522	192,522
EMPLOYER HEALTH INS BENEFITS	0196	149,878	147,377	0	147,377	147,377
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	1,021,301	1,090,231	0	1,090,231	1,090,231
EQUIPMENT REP & MNTC	0202	2,408	2,408	0	2,408	2,408
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	3,932	3,932	0	3,932	3,932
DUES-LICENSES-REGIST	0207	1,925	1,925	0	1,925	1,925
DATA PROCESSING	0209	482	482	0	482	482
MISCELLANEOUS	0210	136	136	0	136	136
TRAVEL IN STATE	0221	5,040	5,040	0	5,040	5,040
TRAVEL OUT OF STATE	0222	1,410	1,410	0	1,410	1,410
OFFICE SUPPL-PRINTING	0231	4,392	4,392	0	4,392	4,392
EDUCA-RECREATNL SUPP	0236	9,126	9,126	0	9,126	9,126
SOFT GOODS&HOUSEKPNG	0237	397	397	0	397	397
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
SUPPORTIVE SERVICES	0200	29,248	29,248	0	29,248	29,248
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	25,192	25,192	23,500	48,692	48,692
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	25,192	25,192	23,500	48,692	48,692
EXPENDITURE TOTALS		1,075,741	1,144,671	23,500	1,168,171	1,168,171
MEANS OF FUNDING						
GENERAL FUND	1001	1,075,741	1,144,671	23,500	1,168,171	1,168,171
GENERAL FUND	G	1,075,741	1,144,671	23,500	1,168,171	1,168,171
TOTAL FUNDING		1,075,741	1,144,671	23,500	1,168,171	1,168,171
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
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AUTHORIZED EMPLOYEES		4	4	0	4	4
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