



STATE OF WYOMING

2017-2018

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3B 124

Agency Name and Number

Submitted by:

Signature

Name

Title

[Handwritten Signature]
Richard L. Lavery
District Court Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-B		Agency Number: 124			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,046,131	1,131,489	0	1,131,489	1,131,489
TOTAL BY EXPENSE ORGS	1,046,131	1,131,489	0	1,131,489	1,131,489
PERSONAL SERVICES 0100	1,013,573	1,098,931	0	1,098,931	1,098,931
SUPPORTIVE SERVICES 0200	25,579	25,579	0	25,579	25,579
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,979	6,979	0	6,979	6,979
TOTAL BY OBJECT SERIES	1,046,131	1,131,489	0	1,131,489	1,131,489
GENERAL FUND G	1,046,131	1,131,489	0	1,131,489	1,131,489
TOTAL BY FUNDS	1,046,131	1,131,489	0	1,131,489	1,131,489
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

AGENCY FUNCTIONS:

Authority: Wyoming Statutes §§ 5-3-101 through 5-3-111 and 5-3-401 through 5-3-410.

Judicial District 3 is comprised of Sweetwater, Uinta and Lincoln Counties. Judicial District 3B operates in Sweetwater County. The Court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

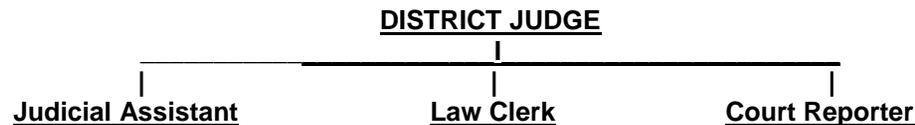
Wyoming Statutes §§ 5-3-404 through 5-3-407 provide that the court reporter furnish the court with transcripts of certain court proceedings. Wyoming Statute §5-3-407 provides that all fees for said transcripts shall be paid out of the state treasury.

AGENCY PRIORITIES:

The fundamental priority of the District Courts is to render the best possible judicature for their constituents.

All of the following categories are necessary to provide the public with the best possible service and to ensure that the goals and objectives of judicial district 3B may be reached.

The staff of Judicial District 3B is as follows:



EXPENSE ORGANIZATION OVERVIEW

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (7) appeals from circuit and municipal courts, and (8) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Third Judicial District.

900 Series – Contractual Services: Funds in this series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreter Policy.

Total Standard Budget Request \$1,131,489

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$1,131,489

Agency Name: JUDICIAL DISTRICT 3-B		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		124	0100	0101	001	101
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	385,476	438,986	0	438,986	438,986
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	177,201	194,337	0	194,337	194,337
EMPLOYER HEALTH INS BENEFITS	0196	150,896	165,608	0	165,608	165,608
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	1,013,573	1,098,931	0	1,098,931	1,098,931
EQUIPMENT REP & MNTC	0202	840	840	0	840	840
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	2,082	2,082	0	2,082	2,082
DUES-LICENSES-REGIST	0207	3,593	3,593	0	3,593	3,593
ADVERTISING	0208	0	0	0	0	0
MISCELLANEOUS	0210	72	72	0	72	72
TRAVEL IN STATE	0221	7,190	7,190	0	7,190	7,190
TRAVEL OUT OF STATE	0222	1,700	1,700	0	1,700	1,700
OFFICE SUPPL-PRINTING	0231	5,130	5,130	0	5,130	5,130
EDUCA-RECREATNL SUPP	0236	4,972	4,972	0	4,972	4,972
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
SUPPORTIVE SERVICES	0200	25,579	25,579	0	25,579	25,579
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	6,979	6,979	0	6,979	6,979
ENVIRONMENTAL SERV. OTHER	0907	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,979	6,979	0	6,979	6,979
EXPENDITURE TOTALS		1,046,131	1,131,489	0	1,131,489	1,131,489
MEANS OF FUNDING						
GENERAL FUND	1001	1,046,131	1,131,489	0	1,131,489	1,131,489
GENERAL FUND	G	1,046,131	1,131,489	0	1,131,489	1,131,489
TOTAL FUNDING		1,046,131	1,131,489	0	1,131,489	1,131,489
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4