



STATE OF WYOMING

2017-2018

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7C 139

Agency Name and Number

Submitted by:

Signature

Catherine E. Wilkins

Name

Catherine E. Wilkins

Title

District Court Judge

Person(s) responsible for the preparation of this budget:

K. Racines

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-C		Agency Number: 139			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	995,806	1,099,007	0	1,099,007	1,099,007
TOTAL BY EXPENSE ORGS	995,806	1,099,007	0	1,099,007	1,099,007
PERSONAL SERVICES 0100	952,415	1,055,616	0	1,055,616	1,055,616
SUPPORTIVE SERVICES 0200	33,108	33,108	0	33,108	33,108
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	10,283	10,283	0	10,283	10,283
TOTAL BY OBJECT SERIES	995,806	1,099,007	0	1,099,007	1,099,007
GENERAL FUND G	995,806	1,099,007	0	1,099,007	1,099,007
TOTAL BY FUNDS	995,806	1,099,007	0	1,099,007	1,099,007
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 7C (Casper)	Agency Number: 139
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establish and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreter Policy.

Total Standard Budget Request \$1,099,007

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$1,099,007

Agency Name: JUDICIAL DISTRICT 7-C		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		139	0100	0101	001	101
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	384,124	427,853	0	427,853	427,853
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	178,514	192,312	0	192,312	192,312
EMPLOYER HEALTH INS BENEFITS	0196	89,777	135,451	0	135,451	135,451
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	952,415	1,055,616	0	1,055,616	1,055,616
EQUIPMENT REP & MNTC	0202	2,644	2,644	0	2,644	2,644
UTILITIES	0203	2,400	2,400	0	2,400	2,400
COMMUNICATION	0204	0	0	0	0	0
DUES-LICENSES-REGIST	0207	2,560	2,560	0	2,560	2,560
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	500	500	0	500	500
TRAVEL IN STATE	0221	6,787	6,787	0	6,787	6,787
TRAVEL OUT OF STATE	0222	5,743	5,743	0	5,743	5,743
OFFICE SUPPL-PRINTING	0231	8,166	8,166	0	8,166	8,166
EDUCA-RECREATNL SUPP	0236	4,308	4,308	0	4,308	4,308
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
MNT EXTERNAL	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	33,108	33,108	0	33,108	33,108
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	10,283	10,283	0	10,283	10,283
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	10,283	10,283	0	10,283	10,283
EXPENDITURE TOTALS		995,806	1,099,007	0	1,099,007	1,099,007
MEANS OF FUNDING						
GENERAL FUND	1001	995,806	1,099,007	0	1,099,007	1,099,007
GENERAL FUND	G	995,806	1,099,007	0	1,099,007	1,099,007
TOTAL FUNDING		995,806	1,099,007	0	1,099,007	1,099,007
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4