



STATE OF WYOMING
2017-2018
BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4B 142

Agency Name and Number

Submitted by:

Signature

William J. Edelman

Name

William J. Edelman

Title

DISTRICT COURT Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 4-B		Agency Number: 142			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	985,193	1,091,291	0	1,091,291	1,091,291
TOTAL BY EXPENSE ORGS	985,193	1,091,291	0	1,091,291	1,091,291
PERSONAL SERVICES 0100	947,493	1,053,591	0	1,053,591	1,053,591
SUPPORTIVE SERVICES 0200	31,700	31,700	0	31,700	31,700
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,000	6,000	0	6,000	6,000
TOTAL BY OBJECT SERIES	985,193	1,091,291	0	1,091,291	1,091,291
GENERAL FUND G	985,193	1,091,291	0	1,091,291	1,091,291
TOTAL BY FUNDS	985,193	1,091,291	0	1,091,291	1,091,291
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 4B (Buffalo)	Agency Number: 142
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the Fourth Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the Fourth Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

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The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The Court Reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones; schedules appointments; types orders, correspondence, and decision letters; orders office supplies, makes travel arrangements; prepares budget narratives and exceptions; and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, including settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.

BASE BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sublette County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreter Policy.

Total Standard Budget Request \$1,091,291

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$1,091,291

Agency Name: JUDICIAL DISTRICT 4B		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	101
Expense Org. Name: ADMINISTRATION		142	0100	0101	001	
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES						
SALARIES-SET BY LAW	0101	300,000	300,000	0	300,000	300,000
SALARIES CLASSIFIED	0103	366,556	406,057	0	406,057	406,057
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	169,223	181,926	0	181,926	181,926
EMPLOYER HEALTH INS BENEFITS	0196	111,714	165,608	0	165,608	165,608
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	947,493	1,053,591	0	1,053,591	1,053,591
EQUIPMENT REP & MNTC	0202	2,700	2,700	0	2,700	2,700
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	6,500	6,500	0	6,500	6,500
DUES-LICENSES-REGIST	0207	1,500	1,500	0	1,500	1,500
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	5,000	5,000	0	5,000	5,000
TRAVEL OUT OF STATE	0222	3,500	3,500	0	3,500	3,500
PERM ASSIGNED VEHICLE	0223	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	8,500	8,500	0	8,500	8,500
EDUCA-RECREATNL SUPP	0236	4,000	4,000	0	4,000	4,000
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCE OTHER EQUI	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
MNT EXTERNAL	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	31,700	31,700	0	31,700	31,700
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000
EXPENDITURE TOTALS		985,193	1,091,291	0	1,091,291	1,091,291
MEANS OF FUNDING						
GENERAL FUND	1001	985,193	1,091,291	0	1,091,291	1,091,291
GENERAL FUND	G	985,193	1,091,291	0	1,091,291	1,091,291
TOTAL FUNDING		985,193	1,091,291	0	1,091,291	1,091,291
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4