

(law firm letterhead optional)

REPRESENTATION AGREEMENT
to be executed in duplicate

Dated this day of, (year)

ATTORNEY:

Address:

Phone:

CLIENT:

Address:

Phone:

CLAIM:

Date of occurrence:

Adverse party:

Event:

The client employs attorneys whose names are listed above to represent the client in the handling, presentation and settlement of any and all claims which client may have as a result of the event described above and to institute any and all litigation necessary or advisable in the attorney's sole discretion to resolve the client's claim.

Associate counsel may be employed at the discretion and expense of the attorneys to assist or principally prepare and conduct the trial of this matter. Sharing of employment and the terms of that employment shall be disclosed to the client.

No promise or representation has been made by said attorneys as to the outcome of the claim or litigation, or as to what amounts, if any, the client may be entitled to recover in this case.

I.
NEGOTIATION OF FEES

It is understood the amount of contingent fees are negotiated between the client and the attorney. Different attorneys may charge differently for this matter. This fee is intended to fairly compensate the attorney for the professional services rendered. Factors considered in setting a contingent fee are:

1. The time and labor required;
2. The novelty and difficulty of the questions involved;
3. The skill requisite to perform the legal service required;
4. The forbearance of other work by the attorney;
5. The fee customarily charged in the locality for similar legal services;
6. The amount of costs incurred or advanced by the attorney in representing the client;
7. The amount involved in the controversy and the benefits resulting to the client;
8. The time limitations imposed by the client or the circumstances;
9. The nature and length of the professional relationship with the client;
10. The experience, reputation, and ability of the attorney performing the services;
11. The contingency or certainty of the compensation;
12. Discussions with the defendant about settlement prior to counsel entering the case.

II. FEES

After discussion of the factors contained in the paragraph, Negotiation of Fees, the client agrees to pay a fee in an amount set forth in paragraph (paragraph 1 or 2 must be selected). If no recovery is obtained, no fee shall be payable to the attorneys. Gross recovery is recovery before deducting costs. Net recovery is recovery after costs are deducted. Costs are all litigation expenses incurred in the prosecution of the case other than the attorney's compensation.

SELECT PARAGRAPH 1 OR 2

PARAGRAPH 1 (FLAT PERCENTAGE)

The client agrees to pay a fee in an amount of percent of the gross or net (delete one not applicable and if no exclusion, net fee applies) recovery whether as a result of settlement or trial.

PARAGRAPH 2 (SCHEDULED PERCENTAGES)

The client agrees to pay a fee in the amount of percent of the gross or net (delete one not applicable and if no exclusion, net fee applies) recovery if the claim is settled within sixty (60) days after filing suit. Thereafter, the fee percentage shall be percent, unless appeal is required, at which time a separate agreement for the fee percentage shall be made.

Client and counsel have discussed whether any negotiations have been held regarding settlement before counsel entered the case. If there have been such discussions, client shall furnish proof of any offer within seven (7) days of this contingent fee contract. It is mutually understood that the status of any settlement negotiation has been taken into account by the client and the attorney in reaching a contingent fee arrangement.

III. FEE DISPUTES

The client shall first contact his attorney with any questions concerning the charges agreed to in this agreement. Any dispute or question that remains unresolved shall be set forth in writing by both the attorney and the client and delivered to the other party. If they do not agree on the resolution of the questions the client or the attorney shall have this matter arbitrated by the Committee on the Resolution of Fee Disputes. The Committee on the Resolution of Fee Disputes may be reached through the offices of the Wyoming State Bar Association in Cheyenne, Wyoming. Thereafter the client or the attorney may have recourse to the district court as provided by the Wyoming Supreme Court Rules Governing Contingent Fees for Members of the Wyoming State Bar (Wyoming Court Rules Annotated).

IV. INVESTIGATION

The client understands the attorney will investigate the client's claim. The attorney may gather medical information, talk to witnesses, talk to family members, and take such other actions as the attorney in his judgment deems necessary. The client agrees to sign the attached Authorization for the Release of Medical Information to permit the attorney to fairly investigate the client's claim.

V.
EXPENSES

It is further understood and agreed the client shall pay all out-of-pocket costs incurred in the prosecution of this claim, such as court costs, costs of litigation, travel costs, expert witness fees, deposition expenses, and the like. It is understood these costs may be in addition to the legal fees set forth above if a gross fee arrangement is made. In the event such costs are not paid by the client currently, the attorney may advance such costs and expenses which are to be reimbursed when billed and in no event later than the conclusion of litigation whether or not a recovery is obtained.

Reimbursable costs shall be reported to the client on a regular basis.

VI.
MEDICAL EXPENSES

All medical expenses and medical charges of any kind for treatment of the client are not included as litigation costs and are the responsibility of the client. In the event of recovery, the client agrees the attorneys may pay any of these unpaid bills from client's share of the recovery. Should the client recover nothing, it is understood the attorneys are not bound to pay any of these medical bills.

VII.
STRUCTURED SETTLEMENT

The attorney fees shall also be paid in a lump sum out of the initial payment by the defendant unless otherwise agreed upon in the structured settlement agreement. The attorney's fees shall be based upon the present value of the structured settlement.

VIII.
STATEMENT UPON DISTRIBUTION

At the time of final distribution of the proceeds of the claim or litigation, the attorney shall prepare and the client shall approve by signature, a final settlement accounting. The Statement of Distribution shall include:

1. The source of funds.
2. The total amount of the recovery or settlement.
3. The contingency percentage.
4. The total costs.
5. The proceeds to the client.
6. The amount held in reserve, if any, for costs which have not yet been billed and a statement of the period during which such reserve shall be held in trust.
7. Liens, if any, and the amount to be paid by the client.

Attached to this document is a form for use as the Statement of Distribution.

IX.
WITHDRAWAL OF ATTORNEY

The attorney, in his discretion, may withdraw at any time from the case by adequate notice in writing: if the investigation discloses inability to collect damages, or discloses no assets or liability of the defendant; or if the attorney determines the representation is not compatible with directions; or if the conduct of the client is uncooperative.

X.
RESCISSION BY THE CLIENT

This agreement shall be effective immediately. However, the client shall have a period of three (3) calendar days from the date hereon to rescind by notice in writing

postmarked by registered mail or actual delivery to the attorney before the end of the third day.

XI.
RELEASE OF INFORMATION

The client authorizes the attorney to release any and all information including doctors' reports, medical reports, financial information, investigators' reports, statements of witnesses, pictures, and other information, to the insurance company or such legal representative of the defendant as the attorney may decide is appropriate for settlement negotiations or as required by law in trial processes.

XII.
OTHER CONDITIONS

.....
.....
.....
.....
.....

Dated this day of, (year).

WE HAVE EACH READ THIS AGREEMENT BEFORE SIGNING

Attorney	Client(s)
.....
BY:

Attachments:

Rules Governing Contingent Fees for Members of the Wyoming State Bar, Rules 5 and 6.

(law firm letterhead optional)

AUTHORIZATION FOR THE
RELEASE OF MEDICAL INFORMATION

ATTORNEY
CLIENT/PATIENT
BIRTHDATE OF PATIENT
APPROXIMATE PERIOD OF TREATMENT

To my health care providers:

You are hereby authorized and directed to furnish and release to my attorney or his delegate all records and information which he may request and as he may separately enumerate. My attorney or his delegate is permitted to examine, copy, or reproduce any or all portions of my records. This release is intended to waive as to my attorney or his delegate, physician-patient privilege which I may assert in regard to my diagnosis, treatment and prognosis while in your care. You are to provide all records, billing, x-rays, charts, and notes which my attorney may request regarding my past or present mental, physical or dental condition, history, or treatment. You are further authorized to consult with my attorney orally about my health care if he should so desire.

My attorney or his delegate is permitted to photograph my person, while I am present in any hospital or health care provider.

All prior authorizations or releases are hereby cancelled. This authorization shall continue until revoked by me in writing. A photostatic copy shall serve in the same stead as an original.

.....
DATED

.....
PATIENT OR LEGAL REPRESENTATIVE

.....
RELATIONSHIP IF NOT PATIENT

.....
WITNESS

(law firm letterhead optional)

STATEMENT OF DISTRIBUTION

.....
 (client name)

GROSS RECOVERY DISTRIBUTION

SOURCE OF FUNDS		
GROSS RECOVERY (total funds)		\$.....
LESS ATTORNEY FEES (...% of \$...)	
BALANCE AFTER ATTORNEY FEE	
LIENS		
WORKER'S COMPENSATION (see attached)	
OTHER LIENS	
UNPAID COSTS ADVANCED BY ATTORNEY (see attached)	
BALANCE AFTER COSTS	
MEDICAL EXPENSES TO BE PAID (see attached)	
BALANCE AFTER MEDICAL COSTS	
PROCEEDS DUE CLIENT		\$.....
TRUST RESERVE FOR UNPAID COSTS	
BALANCE PAID HEREWITH		\$.....
TOTAL FUNDS	
ACCEPTED AND APPROVED:	DATE	
(CLIENT NAME)		
.....	DATE	
(ATTORNEY)		

(law firm letterhead optional)

STATEMENT OF DISTRIBUTION

.....)
 (client name)

NET RECOVERY DISTRIBUTION

SOURCE OF FUNDS	
GROSS RECOVERY (total funds)	\$.....
LESS COSTS INCURRED (see attached)
NET RECOVERY	\$.....
ATTORNEY FEE AT% OF \$.....
PLUS COSTS ADVANCED BY ATTORNEY
TOTAL PAYABLE TO ATTORNEY
NET RECOVERY AFTER FEE
PLUS COSTS ADVANCED BY CLIENT
TOTAL PAYABLE TO CLIENT	\$.....
LIENS	
WORKER'S COMPENSATION	
OTHERS	
MEDICAL BILLS PAID (see attached)
TOTAL DEDUCTIONS	\$.....
PROCEEDS DUE TO CLIENT	\$.....
TRUST RESERVE FOR UNPAID COSTS
BALANCE PAID HEREWITH	\$.....
TOTAL FUNDS

ACCEPTED AND APPROVED: DATE
 (CLIENT NAME)

DATE

.....
(ATTORNEY)

(Amended January 31, 1987, effective May 5, 1987.)

Failure to provide a copy of the rules. —

Where the matter was before the court upon a “Report and Recommendation to the Wyoming Supreme Court,” by the Board of Professional Responsibility for the Wyoming State Bar, the attorney violated Wyo. R. Prof. Conduct 1.5 by violating Rules 5(e) and 6 of the Rules Governing Contingency Fees for Members of the Wyoming State Bar in that the attorney did not

provide a client with a copy of those Rules, the Representation Agreement did not comply with the form agreement in Rule 6, and the attorney did not seek approval for the modification of the form agreement. *Bd. of Prof’l Responsibility v. Fulton*, 133 P.3d 514 (Wyo. 2006).

— **Am. Jur. 2d, ALR and C.J.S. references.**
— 7 Am. Jur. 2d Attorneys at Law §§ 273 to 278.

Rule 7. [Abrogated].

Editor’s notes. — This rule, relating to the form of the contingent fee agreement, was ab-

rogated by order of the Supreme Court, effective May 5, 1987. See, now, Rule 6.