

APPENDIX OF FORMS

Form 1. Small Claims Affidavit.

STATE OF WYOMING
COUNTY OF

} SS

IN THE CIRCUIT COURT
..... COUNTY, WYOMING

.....
.....

PLAINTIFF,

VS.

} Docket No.

.....
.....

DEFENDANT.

SMALL CLAIMS AFFIDAVIT

1. I, (the Plaintiff) being duly sworn on oath, state the Defendant is justly indebted to me in the total sum of \$..... and that said sum is due because:

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2. Demand for payment has been made and refused.

3. The Defendant's address and phone number within this County are:

Address: Phone:

4. I request judgment in the amount above stated, plus costs and such other amounts as I am legally and justly entitled.

.....
(Plaintiff's Signature)

Address:

Phone Number:

Subscribed and sworn to before me this day of,
2

(SEAL)

.....
Clerk of Court/Notary Public

NOTICE TO PLAINTIFF AND DEFENDANT

TO THE PLAINTIFF AND DEFENDANT: You are hereby notified that this case has been set for trial. If you choose to appear, you MUST bring with you the witnesses, papers and evidence which will prove your case or defend your position. (Amended May 9, 2000, effective July 1, 2000; amended December 2, 2002, effective January 6, 2003.)

Form 2. Summons with Return.

In the Circuit Court

County, Wyoming

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PLAINTIFF,

VS.

Docket No.

.....

.....

DEFENDANT.

SUMMONS WITH RETURN

TO THE SHERIFF OF COUNTY:

You are hereby **COMMANDED** to serve a copy of this Summons and the Small Claims Affidavit upon:

Name:

Location to serve:

Service is to be made no sooner than the day of, 2, and no later than the day of, 2 If service cannot be made as directed or service is made, file your return forthwith.

TO THE ABOVE NAMED DEFENDANT:

You are hereby summoned to appear in the above Court located at:

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on the day of, 2, at, ...M., and defend against Plaintiff's claim. If you fail to appear judgment may be entered against you for the amount claimed by Plaintiff. You are asked to inform the court if you intend to appear by telephoning the court Clerk at

or by stopping by the Clerk's office. **You do not have to appear, but you are reminded if you don't appear, judgment may be rendered against you in the amount claimed by Plaintiff.**

BY THE COURT

(SEAL)

.....
JUDGE/CLERK

RETURN

STATE OF WYOMING)
) SS
COUNTY OF)

I, the undersigned, do hereby certify that I served a copy of this Summons together with a copy of the Small Claims Affidavit in this case upon the Defendant named above on the day of, 2, by serving the same upon the Defendant as follows:

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.....

SHERIFF'S FEES:
SERVICE: SHERIFF
MILEAGE: BY:
RETURN: DEPUTY SHERIFF
TOTAL:

(Amended May 9, 2000, effective July 1, 2000; amended December 2, 2002, effective January 6, 2003.)