

IN THE SUPREME COURT, STATE OF WYOMING

April Term, A.D. 2012

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*In the Matter of the Adoption of* )  
*Procedures for Securing* )  
*Court Security Funds* )

**ORDER ADOPTING PROCEDURES FOR SECURING  
COURT SECURITY FUNDS IN HIGH PROFILE CASES**

**This matter** came before the Court by referral from the Court Security Commission. The Commission reviewed the attached Procedures for Securing Court Security Funds in High Profile Cases and recommended that those procedures be adopted by this Court. After reviewing those procedures, the Court deems it necessary and proper to adopt the Procedures for Securing Court Security Funds in High Profile Cases. It is therefore,

**ORDERED** that the Procedures for Securing Court Security Funds in High Profile Cases, a copy of which is attached hereto, be and hereby are, adopted and shall be effective immediately; and it is further

**ORDERED** that a copy of the Procedures for Securing Court Security Funds in High Profile Cases shall be provided to the various county commissioners, county sheriffs, chiefs of police and judges throughout the state as well as made available on-line on this Court's website, <http://www.courts.state.wy.us>.

**DATED** this 23<sup>rd</sup> day of August, 2012.

**BY THE COURT:**

/s/

**MARILYN S. KITE**  
Chief Justice

## Procedures for Securing Court Security Funds in High Profile Cases

In the 2012 Legislative Session, funds were appropriated to the Wyoming Supreme Court to assist local law enforcement with the cost of providing security in high profile cases. A high-profile case may be any type of case or trial involving an unusual amount of media coverage and/or public comment. Examples of such public comment might include demonstrators, anonymous threats or other such unusual occurrences; or any type of case that may entail unusual or additional security requirements regardless of media attention. Cases involving disgruntled litigants or observers, racial or lifestyle issues, multiple murders, sex crimes, crimes involving gangs or cults or any case requiring jury sequestration may qualify for the court security funds.

Guidelines to secure Court Security Contingency Funds:

1. The County Sheriff and local Board of County Commissioners shall submit a proposal to the judge appointed to the case/trial requiring additional security. The proposal shall identify the security plan throughout the anticipated duration of the trial, the number of Officers assigned to security, outside agencies which are providing resources/personnel, and the cost associated with the average 40 hour work week, and any anticipated hours beyond the average 40 hour work week.
2. The proposal shall identify potential costs associated with additional equipment needs, travel, room/board of Officers borrowed from outside jurisdictions, and any other known expenses associated with the security function of the case/trial. As the security plan for a high profile case is updated periodically to include additional outside agencies, the updated information shall be provided to the appointed judge to determine if additional funds will be needed.
3. The proposal shall identify potential security costs associated with a sequestered jury if applicable.
4. Once the appointed judge has reviewed and approved the proposed security plan with estimated costs, the plan shall be submitted to the State Court Administrator's Office, Wyoming Supreme Court, 2301 Capitol Avenue, Cheyenne, WY 82002. The State Court Administrator's Office will advise the County Commissioners in writing within 30 days as to the availability and approval of funds to meet the proposed security needs.
5. Upon completion of the trial the County Commissioners shall submit a final invoice within 30 days to the appointed judge outlining the actual security costs, the costs covered by the County, and the amount requested from the Court Security Contingency Fund, for approval and submission to the State Court Administrator's Office.

6. If the actual security costs exceed the County's budget, funds from the Court Security Contingency Fund shall be distributed to the County not to exceed the amount previously identified in writing from the State Court Administrator's office. If applicable, the funds shall be disbursed within 30 days.

There is no guarantee funds will be available to cover the costs of additional security for high profile cases through the Court Security Fund administered by the Wyoming Supreme Court. It is the discretion of the Court to request additional funding for security in future budgets.